

# Non-Departmental

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## **DESCRIPTION:**

Items in this program are those which relate to General Fund programs as a whole, but not to any particular program or department.

### **Salary Adjustments**

These funds are intended for increased personnel costs of staff retiring, resigning, etc., as authorized by the Board of Commissioners' Personnel Management Policy. Due to economic conditions, the FY 2010, 2011, 2012, and 2013 adopted budgets departed from policy by suspending merit adjustments and salary compensation studies. These were restored with the FY14 Budget as well as the adopted FY16 budget. A total of \$1,814,321 was adopted for FY16, which includes: \$30,000 for the employee recognition, \$634,017 for a projected merit increase, \$831,400 for a Compression Study, \$75,000 in overtime for Economic Services and \$250,000 for a Public Safety Study.

### **Other Benefits**

These funds, \$566,918, provide for payment of eligible retirees' hospitalization, vision and life insurance at the adopted rate of \$7,766 annually per retiree. The budget provides for an estimated 73 retirees for proposed FY16.

### **Fuel**

Funds were set aside in previous years due to the uncertainty of fluctuating gas prices.

### **Building Rental Fees and Utilities**

The County is paying the rent and utilities on the unoccupied space at the Human Services Center until a future use of the space is determined. As space is remodeled and used at the Center, these unoccupied areas are reduced.

### **Auto, Truck, and Minor Equipment Maintenance**

In FY 15 staff noticed that many departments were budgeting funds for maintenance on their fleet in case of needed repairs during the year. Rather than have so many budgeting "in case" we have budgeted an amount we estimate will suffice for the County for the fiscal year. Should their budgets be expended, we can move funds from this account to pay for needed repairs. This does not include heavy utilizers of maintenance such as the Sheriff's Department, the Transportation Department, EMS or General Services.

### **Consultants**

This account is for fees and expenses paid to professionals for their special expertise. This account is provided to serve all the departments of the County.

### **Legal**

Funds were set aside in previous years due to the uncertainty of legal expenses.

### **Insurance Service and Settlement**

This account was for settlements made with various insurance carriers and created a reserve for replacement of damaged vehicles or equipment. This has been transferred to the liability insurance fund to cover these costs.

### **Unemployment Compensation**

These funds are to pay unemployment claims against the County and are required by the State. For FY 14, the County was required to pay unemployment taxes quarterly on taxable wages to build a fund for the State to use to pay claims in addition to paying the regular bill for 2014 claims. Beginning in FY15, we will only be required to replenish our fund with the State based on claims paid. In FY14 the entire expense of the annual bill was budgeted in the non-departmental department. In FY 15 the claim bill is budgeted in non-departmental for all departments of the county with the exception of the Sheriff's Department and the Department of Human Services.

# Non-Departmental

## Contingency

Contingency funds are budgeted in the amount of \$1,721,411 to cover unanticipated/unbudgeted costs that may occur during the year.

### BUDGET SUMMARY:

	Actual FY14	Amended FY 15	Adopted FY 16	% Change FY15 to FY16
<b>Expenditures</b>				
Salary Adjustments	-	15,000	1,814,321	11995.47%
Workers Compensation	981,000	-	-	0.00%
Other Benefits	716,489	612,000	566,918	-7.37%
Building Rental Fees	97,822	87,622	87,621	0.00%
Natural Gas	1,552	2,518	2,518	0.00%
Power	11,768	19,350	21,350	10.34%
Autos Maintenance	-	9,818	12,000	22.22%
Minor Equipment Maintenance	-	7,499	10,000	33.35%
Consultants	5,000	-	25,000	0.00%
Unemployment Compensation	107,802	68,731	190,000	176.44%
Contingency	-	91,064	1,721,411	1790.33%
Board Directed Expense	5,260,929	316,766	-	-100.00%
<b>Total Expense</b>	<b>\$ 7,182,363</b>	<b>\$ 1,230,368</b>	<b>\$ 4,451,139</b>	<b>261.77%</b>

# Contributions to Other Funds

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## DESCRIPTION:

This program consists of funding transfers from the General Fund to other funds.

### **Community Development Block Grant**

Cabarrus County participates in the HOME Consortium grant. The County uses the funds to rehabilitate and renovate scattered site low-income housing. Emphasis will be on elderly low-income residents. \$25,000 is adopted for FY16.

### **Capital Project Fund**

This fund accounts for various capital projects approved by the Board in the Capital Improvement (CIP) Plan. The FY16 adopted amount of \$1,360,363 is for funding for various projects, which include: Frank Liske Parking Lot overflow, purchase of a high lift for the Arena, Tax Collector front counter renovations, Governmental Center chiller replacement and software and hardware upgrades for the Jail.

### **Pension Trust Fund**

This transfer provides the required funding for the Special Separation Allowance Pension Trust Fund. Cabarrus County administers a public employee retirement system ("Separation Allowance") which is a single-employer defined benefit pension plan that provides retirement benefits to the County's qualified sworn law enforcement officers. All full-time law enforcement officers are covered by the Separation Allowance. The annual required contribution of \$535,823 for the adopted fiscal year ending June 30, 2016 was determined as part of the December 31, 2012 actuarial valuation.

### **Internal Service Fund**

In FY 2010, Resolution No.2005-17 amended the fund balance policy that upon the completion of the Comprehensive Annual Financial Report, any undesignated fund balance above 15% will be transferred to the Capital Reserve Fund to reduce reliance on debt financing; or the Self-Funded Hospitalization Fund, the Self-Funded Liability Fund or the Self-Funded Workers' Compensation Fund as required to maintain the integrity of those funds. Notwithstanding the requirements above, the fund balance may be appropriated for any use in the general fund to overcome revenue shortfalls related to significant downturns in the economy.

The Self-Insured Fund covers two plans. The first is the Open Access Plan included a deductible and coinsurance for specialty visits, ER and Urgent Care as well as a deductible for preferred name drugs. The Consumer Driven Plan included a \$750 contribution per full time employee to the Health Savings Account (HSA) in FY 15 which has remained the same for FY 16. The contribution per full time employee to the HRA account for the Open Access Plan is \$225 in FY16.

### **Cabarrus Arena and Events Center Special Revenue Fund (SMG)**

Transfers to this fund are for the operation and maintenance of the Cabarrus Arena and Events Center. This program is not mandated. The day-to-day operations at the Cabarrus Arena and Events Center are currently being managed by SMG, a private facility management company. The Arena and Events Center Fund is supported by revenue from gate passes, carnival rides, and sponsor sales. In addition it receives a contribution of \$239,670 from the Cabarrus County Tourism Authority, and a contribution of \$593,989 from the General Fund (an increase of \$ 236,159 from FY15).

# Contributions to Other Funds

## BUDGET SUMMARY:

	Actual FY14	Amended FY 15	Adopted FY 16	% Change FY15 to FY16
<b>Contributions to Other Funds</b>				
Community Development Block Grant	25,000	-	25,000	-
Contribution to CRF	-	5,035,007	-	-100.00%
Capital Project Fund	35,148,500	2,760,339	1,360,363	-50.72%
Contribution Cap P-S & W	125,000	-	-	0.00%
Pension Trust Fund	457,220	535,823	535,823	0.00%
Internal Service Fund	-	150,000	-	-100.00%
Arena and Events Center Fund	545,965	413,383	593,989	43.69%
<b>Total Expense</b>	<b>\$ 36,301,685</b>	<b>\$ 8,894,552</b>	<b>\$ 2,515,175</b>	<b>-71.72%</b>