



CABARRUS COUNTY BOARD OF COMMISSIONERS

**WORK SESSION
JANUARY 6, 2014
4:00 P.M.**

1. CALL TO ORDER - CHAIRMAN

2. APPROVAL OF WORK SESSION AGENDA – CHAIRMAN

2.1 Including Changes to the Agenda Pg. 97

3. DISCUSSION ITEMS – NO ACTION

3.1 CAC – Cabarrus Arts Council – Presentation Pg. 3

3.2 General Services – Rotary Square Update Pg. 4

3.3 County Manager – Update on CCS QSCB (Qualified Schools Construction Bonds) Projects
Pg. 14

4. DISCUSSION ITEMS FOR ACTION AT JANUARY 21, 2014 MEETING

4.1 Cabarrus County Schools – Resolution – Staff Compensation Pg. 17

4.2 Cabarrus County Schools – Resolution for New Elementary School Funding Needs Pg. 20

4.3 Cabarrus County Schools – Resolution in Support of Bond Referendum Pg. 22

4.4 Active Living and Parks – Matching Incentive Grant Request Pg. 25

4.5 Active Living and Parks – Transfer of Funds to Purchase Baseball Mounds for
Tournament Play at County Parks Pg. 28

4.6 BOC – NCACC – Legislative Goals Pg. 30

4.7 County Manager – Balance of RCCC Capital Reserve Funds – Balance Transfer \$45,217.86
Pg. 36

4.8 County Manager – Filing Fees for 2014 Candidates for Cabarrus County Sheriff and
County Commissioners Pg. 38

4.9 County Manager – Update to Interlocal Agreement for the Establishment of the
Regional Radio Advisory Council Pg. 41

4.10 Finance – Public School Building Capital Fund North Carolina Education Lottery
Applications - \$4,911,790 Pg. 68

4.11 Human Services – DSS – 2014-2015 Community Development Block Grant Public Service
Activities Request Pg. 74

4.12 Library – Flowe Trust Donation and Related Budget Amendment Pg. 89

4.13 Planning and Development – Participation in the Cabarrus/Iredell/Rowan HOME
Consortium Pg. 91

5. APPROVAL OF REGULAR MEETING AGENDA Pg. 94

6. ADJOURN – CHAIRMAN



CABARRUS COUNTY

BOARD OF COMMISSIONERS WORK SESSION

**JANUARY 6, 2014
4:00 P.M.**

AGENDA CATEGORY:

Discussion Items - No Action

SUBJECT:

CAC - Cabarrus Arts Council - Presentation

BRIEF SUMMARY:

The Cabarrus Arts Council will provide a presentation highlighting the Council's work in the community and upcoming attractions.

REQUESTED ACTION:

Receive report.

EXPECTED LENGTH OF PRESENTATION:

10 Minutes

SUBMITTED BY:

Noelle Rhodes Scott, President and CEO
Cabarrus Arts Council

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:



CABARRUS COUNTY

BOARD OF COMMISSIONERS WORK SESSION

**JANUARY 6, 2014
4:00 P.M.**

AGENDA CATEGORY:

Discussion Items - No Action

SUBJECT:

General Services - Rotary Square Update

BRIEF SUMMARY:

The conceptual design for the Rotary Square project has been completed. Staff will present the layout and exterior appearance slides and discuss other aspects of the project.

REQUESTED ACTION:

Receive input.

EXPECTED LENGTH OF PRESENTATION:

10 Minutes

SUBMITTED BY:

Kyle Bilafer, General Services Director
Aaron Newton, Local Food System Project Coordinator

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

None.

ATTACHMENTS

[Rotary Square Conceptual 3-D](#)





















CABARRUS COUNTY

BOARD OF COMMISSIONERS WORK SESSION

**JANUARY 6, 2014
4:00 P.M.**

AGENDA CATEGORY:

Discussion Items - No Action

SUBJECT:

County Manager - Update on CCS QSCB (Qualified School Construction Bonds) Projects

BRIEF SUMMARY:

CCS representatives will present an update on the QSCB projects at the work session. The update will include:

- Executed contracts by project
- Project timelines and budgets

REQUESTED ACTION:

Receive report.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Len Witke, Cabarrus County Schools

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS

- [QSCB Milestone Report](#)
-



**QSCB DESIGN AND CONSTRUCTION PROJECTS
MILESTONE REPORT**

School	Project	Complete	Current Status	Issue Design Review	Bid Issue Date	Pre-Bid Meeting	Bid Opening Date	Construction Start	Substantial Completion Date	Notes
Architectural										
Central Cabarrus High	Windows and Doors	100%	Close Out					5/25/12	4/19/13	Final payment to be received by GC/Surety in early January.
Northwest Cabarrus High	Gym Addition	99%	Construction					12/17/12	8/30/13	Bid scope is complete. Paving Change Order is underway.
Mt. Pleasant High School	Boilers Replacement	99%	Construction					7/23/13	10/22/13	Bid scope is complete. Controls Change Order is underway.
Concord High School	Weight Room & Vocational Building	99%	Construction					6/10/13	10/31/13	Punch listing phase.
Mechanical, Electrical and Plumbing Engineering										
Roof Replacement										
J.N. Fries Middle School	Partial Roof Replacement	75%	Construction					9/17/13	1/6/14	Roof replacement is underway.
Postponed Projects to be Reinstated - priority order										
Postponed Projects										
Beverly Hills Elementary	Chiller & Controls Replacement	5%	Postponed							Design Only - Funding transfer to NWCHS Gym
Northwest Cabarrus High	Entrance Canopy Modifications	0%	Postponed							Funds for NWCHS Gymnasium
Northwest Cabarrus High*	Practice Fields	5%	Postponed							Funding transferred to MPHS boiler and JNFMS Roof.
Mt. Pleasant Middle School	Replace Chillers and Controls	5%	Postponed							Design Only; Funds for NWCHS Gymnasium

* Was To be used by Boger, NWCMS & NWCHS.



CABARRUS COUNTY

BOARD OF COMMISSIONERS WORK SESSION

**JANUARY 6, 2014
4:00 P.M.**

AGENDA CATEGORY:

Discussion Items for Action at January 21, 2014 Meeting

SUBJECT:

Cabarrus County Schools - Resolution - Staff Compensation

BRIEF SUMMARY:

The Cabarrus County Schools Board of Education has presented the County with a Resolution requesting \$2,935,500 in operating funds in order for all school employees to receive the equivalent of a 1.5% increase in salary. The resolution is attached for the Board's review.

REQUESTED ACTION:

Consider the resolution and provide direction to staff.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kelly Kluttz, CCS Finance Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS

[Resolution - Staff Compensation](#)



**CABARRUS COUNTY BOARD OF EDUCATION
RESOLUTION – STAFF COMPENSATION**

WHEREAS, performance expectations for Cabarrus County school employees have never been higher;

WHEREAS, funding cuts and freezes left school employees without any pay increase between 2008 and 2012:

WHEREAS, between 2008 and 2013, the cost of living has increased 9.7 %;

WHEREAS, although the state provided a 1.2% increase for 2012-2013, no increase was provided for 2013-2014;

WHEREAS, it is necessary to provide fair and competitive wages to school employees in order to maintain excellent public schools in Cabarrus County; and

WHEREAS, employees of Cabarrus County who did not work in the school system received a cumulative total of 12% cost of living increase during the same fiscal years, and merit pay for exemplary job performance during three of the seven years;



NOW, THEREFORE, the Cabarrus County Board of Education unanimously resolves to request the Cabarrus County Board of Commissioners provide \$2,935,500 in operating funds so that all school employees can receive the equivalent of a 1.5% increase in salary, through an adjustment to salary, supplement, or both, effective immediately.

Adopted this the 9th day of December, 2013.


Chair, Board of Education

ATTEST


SEAL



CABARRUS COUNTY

BOARD OF COMMISSIONERS WORK SESSION

**JANUARY 6, 2014
4:00 P.M.**

AGENDA CATEGORY:

Discussion Items for Action at January 21, 2014 Meeting

SUBJECT:

Cabarrus County Schools - Resolution for New Elementary School Funding Needs

BRIEF SUMMARY:

The Cabarrus County School Board has submitted a Resolution requesting funding in the amount of \$20,000,000 for the construction of a new elementary school in Northwest Cabarrus County. The resolution is attached for your review.

REQUESTED ACTION:

Consider the resolution and provide direction to staff.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kelly Kluttz, CCS Finance Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS

[Resolution - New Elementary School](#)



**CABARRUS COUNTY BOARD OF EDUCATION
NEW ELEMENTARY SCHOOL FUNDING NEED**

WHEREAS, the enrollment of the Cabarrus County Schools continues to increase, having now exceeded 30,000 students for School year 2013-2014;

WHEREAS, a recent 2013 Ored Study, attached, shows growth is particularly strong in the Northwest section of the County, where Cox Mill Elementary and Odell Elementary are located and already over capacity;

WHEREAS, the board has already done redistricting to partially alleviate over capacity;

WHEREAS, there is an immediate need for adequate school facilities to accommodate expected additional student population growth which is not currently available in Northwest Cabarrus County;

WHEREAS, Cabarrus County is obligated to provide adequate school facilities for Cabarrus County residents by providing funding for constructing new, expanding or renovating various school buildings and facilities in Cabarrus County; and

WHEREAS, the site selection committee intends to recommend a school site in January 2014 for a new 1,000 seat elementary school in Northwest Cabarrus County;

WHEREAS, the new school needs to be complete by the beginning of the 2015-2016 school year. As shown on the attached schedule, construction needs to begin no later than August 1, 2014.

NOW, THEREFORE, the Cabarrus County Board of Education unanimously requests the Cabarrus County Board of Commissioners immediately provide funds for construction of this new elementary school in the amount of \$20,000,000.

Adopted this the 9th day of December, 2013.


Chair, Board of Education

ATTEST: 
SEAL

ATTACHMENTS:
Ored Study
Construction Timeline



CABARRUS COUNTY

BOARD OF COMMISSIONERS WORK SESSION

**JANUARY 6, 2014
4:00 P.M.**

AGENDA CATEGORY:

Discussion Items for Action at January 21, 2014 Meeting

SUBJECT:

Cabarrus County Schools - Resolution in Support of Bond Referendum

BRIEF SUMMARY:

The Cabarrus County School Board has submitted a Resolution requesting support of a bond referendum in the amount of \$60,000,000. The resolution is attached for your review.

REQUESTED ACTION:

Consider the resolution and provide direction to staff.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Kelly Kluttz, CCS Finance Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS

[Resolution - Support Bond](#)



**CABARRUS COUNTY BOARD OF EDUCATION
RESOLUTION IN SUPPORT OF BOND REFERENDUM**

WHEREAS, the enrollment of the Cabarrus County Schools continues to increase and now exceeds 30,000 students;

WHEREAS, Cabarrus County is obligated to provide adequate school facilities for Cabarrus County residents by providing funding for constructing new, expanding or renovating various school buildings and facilities in Cabarrus County;

WHEREAS, adequate school facilities are not now available in Cabarrus County;

WHEREAS, Cabarrus County Schools has currently identified constructing, expanding, renovating and repair needs that exceed \$250 million and continue to grow. It is necessary to provide funding for the most immediate needs in Cabarrus County as addressed in this resolution;

WHEREAS, it is necessary to provide additional school facilities by constructing, expanding and renovating various school buildings and facilities in Cabarrus County;

WHEREAS, Mount Pleasant Middle School is badly deteriorated and a replacement needs to be built;

WHEREAS, portions of Royal Oaks Elementary School, Coltrane Webb Elementary School, Central Cabarrus High School, and the Glenn Center (old Concord High School) are badly deteriorated;

WHEREAS, a number of schools throughout the County are in need of renovation and repair;

WHEREAS, a bond referendum is an appropriate way to finance these projects; and

WHEREAS, the Cabarrus County Board of Education wishes to join hands with the Cabarrus Board of County Commissioners in presenting a bond referendum to the public which will address these critical capital needs.

NOW, THEREFORE, the Cabarrus County Board of Education unanimously resolves to request the Cabarrus County Board of Commissioners to place a bond referendum on the May, 2014 ballot which includes the following items for the Cabarrus County Schools, for \$60,000,000:

1. Replace Mount Pleasant Middle School
2. Replacement Elementary School in Royal Oaks Vicinity
3. Capital Improvement Projects at Coltrane Webb Elementary School, Central Cabarrus High School, and the Glenn Center (old Concord High School)

Adopted this the 9th day of Dec., 2013.


Chair, Board of Education

ATTEST:


SEAL



CABARRUS COUNTY

BOARD OF COMMISSIONERS WORK SESSION

**JANUARY 6, 2014
4:00 P.M.**

AGENDA CATEGORY:

Discussion Items for Action at January 21, 2014 Meeting

SUBJECT:

Active Living and Parks - Matching Incentive Grant Request

BRIEF SUMMARY:

One of the FY14 approved Matching Incentive Grant recipients did not follow purchasing guidelines, and therefore, forfeited \$6,169.00 of their awarded funding. Their half of the funding has been returned to them leaving \$6,169.00 in unassigned funds.

The Northwest Cabarrus Middle and High School Community Track Renovation Project did not receive all of their requested funding during the regular funding cycle. The recommendation from the Active Living and Parks Commission was based on the amount of the request. The project manager and principal were contacted to verify they had \$6,169.00 that could be used to match this funding, if approved.

Northwest Cabarrus High School is the only project that did not received full requested funding (\$20,000.00) during the regular funding cycle. Concord Rotary did not receive any requested funding (\$15,000.00) for their project as they did not meet minimum application requirements.

NWCHS requested \$20,000.00 and received \$12,868.00 leaving them \$7132.00 less than their requested amount. The transfer of \$6169.00 would only leave them \$963.00 short of their original requested amount to renovate the track.

No additional funds are being requested. An internal budget amendment would be needed for this request to be finalized.

REQUESTED ACTION:

Motion to approve the matching incentive grant request to award \$6,169.00 to the Northwest Cabarrus Middle and High School Community Track Renovation Project.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Londa Strong, Active Living and Parks Director
Byron Haigler, Parks Program Manager

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

BUDGET AMENDMENT:

ATTACHMENTS

- [ALPs 2013-14 MIG Applicant Recommendation](#)
-

ALP's 2013-2014 Matching Incentive Grant Applicant Recommendation			
Organization	Request	ALP's Commission Recommendation	BOC Approval
Cabarrus County Rotary Club	\$10,000.00	\$10,000.00	
Tournament Disc Golf Course			Pending
at Frank Liske Park			BOC Approval
MPHS Boosters Club	\$6,169.00	\$6,169.00	
Tennis Court Open Shelter			Pending
			BOC Approval
Harrisburg Youth Association	\$10,000.00	\$10,000.00	
Stallings Road Park			Pending
Dugout Shade Structures			BOC Approval
Weddington Hills PTO	\$2,000.00	\$2,000.00	
Replanting Courtyard			Pending
Beds/Benches			BOC Approval
MPHS Boosters Club	\$2,700.00	\$2,700.00	
Beach Volleyball Court			Pending
			BOC Approval
C.E. Boger Elementary PTO	\$2,500.00	\$2,500.00	
Outdoor Courtyard Tables			Pending
			BOC Approval
MPHS Boosters Club	\$763.00	\$763.00	
Stadium Beautification			Pending
			BOC Approval
Carl A. Furr PTO	\$3,000.00	\$3,000.00	
9 Hole Disc Golf Course			Pending
			BOC Approval
Northwest Cab. Middle/High School	\$20,000.00	\$12,868.00	
Renovation of Community Track			Pending
			BOC Approval
Concord Rotary Club Foundation	\$15,000.00	\$0.00	
Rotary Square & Market			Pending
			BOC Approval
Total	\$72,132.00	\$50,000.00	



CABARRUS COUNTY
BOARD OF COMMISSIONERS
WORK SESSION

JANUARY 6, 2014
6:30 P.M.

AGENDA CATEGORY:

Discussion Items for Action at January 21, 2014 Meeting

SUBJECT:

Active Living and Parks - Transfer of Funds to Purchase Baseball Mounds for Tournament Play at County Parks

BRIEF SUMMARY:

Active Living and Parks is requesting funds for the purchase of 13 baseball mounds for tournament play at County parks. The baseball mounds will cost \$1,100 each, totaling \$14,300 with a discount offered in the amount of \$1,100, netting a cost to the County of \$13,200. The Parks are utilized by many tournaments and organizations and the mounds are in need of replacement. Through an agreement with the CVB, the County receives five percent of the gross revenues from occupancy tax for such purchases. These funds are accumulated in the Capital Reserve Fund until eligible projects are determined and approved by the Board.

REQUESTED ACTION:

Motion to adopt budget amendment.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Londa Strong, Active Living and Parks Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

BUDGET AMENDMENT:

Cabarrus County Budget Amendment Request

Date: 1/21/2014

Amount: \$13,200.00

Dept. Head: Ann Wilson

Department: Capital Reserve Fund/General Fund - ALPS

^Internal Transfer Within Department ^^Transfer Between Departments/Funds pSupplemental Request

Purpose:

To allocate funds from the Capital Reserve Fund (CVB funds for Tourism) to purchase 13 baseball mounds for tournament play at County Parks, primarily Frank Liske Park.

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
45097220-9704	Cont. To GF	\$424,825.00	\$13,200.00		\$438,025.00
45098140-9708-PARKS	Cont. to CPF - PARKS	\$398,000.00		\$13,200.00	\$384,800.00
00168140-6921-PARKS	Cont. from CRF	\$0.00	\$13,200.00		\$13,200.00
00198140-9331-PARKS	Minor Equip/Furn	\$0.00	\$13,200.00		\$13,200.00
	Total				

Budget Officer

iApproved
iDenied

County Manager

iApproved
iDenied

Board of Commissioners

iApproved
iDenied

Signature

Signature

Signature

Date

Date

Date



CABARRUS COUNTY

BOARD OF COMMISSIONERS WORK SESSION

**JANUARY 6, 2014
4:00 P.M.**

AGENDA CATEGORY:

Discussion Items for Action at January 21, 2014 Meeting

SUBJECT:

BOC - NCACC Legislative Goals

BRIEF SUMMARY:

The North Carolina Association of County Commissioners (NCACC) is requesting counties to submit federal legislative issues that are statewide in nature and have an impact on counties. Submissions of federal legislative issues are due to the NCACC by Friday, January 10.

REQUESTED ACTION:

Review information and provide direction to staff.

Motion to suspend Rules of Procedure.

Motion to adopt 2014 Legislative Goals and to submit them to the North Carolina Association of County Commissioners.

EXPECTED LENGTH OF PRESENTATION:

10 Minutes

SUBMITTED BY:

Mike Downs, County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS

- [Memo](#)
 - [Form](#)
-



December 5, 2013

Dear Chairman,

It is time to gain your input about the 2014 NCACC Federal Legislative Agenda.

Each year the NCACC solicits input and proposals from all counties concerning the most important issues of a statewide nature that impact counties at the federal level. Those suggestions are collected, reviewed and then approved by the NCACC Board of Directors to be used as our 2014 Federal Legislative Agenda. This list of top federal priorities will be presented to our North Carolina Congressional delegation in Washington, DC at the March 2014 NACo Legislative Conference when the NCACC will host our Congressional Delegation Breakfast. (We hope you will be able to attend!)

Submissions of federal legislative issues are due to the NCACC by Friday, January 10, 2014. The submission form is attached and completed forms can be emailed to kevin.leonard@ncacc.org or sent via U.S. Mail to Kevin Leonard, 215 N. Dawson Street, Raleigh, NC 27603. If you have any questions please call or email Kevin directly at (919) 715-4369 or kevin.leonard@ncacc.org.

Please keep in mind as you and your Board consider your submission, the Board of Directors will be looking to select a slate of priorities that have a statewide impact to our counties. For your information and reference, below is the list of the 2013 NCACC Federal Legislative Priorities.

Again thank you for your consideration of this request and we look forward to hearing from you. As always, we appreciate the opportunity to be of service and represent your county.

Best regards,



David F. Thompson
Executive Director

DFT/sws

Attachment

cc: County Managers
Clerks to the Board

2013 NCACC FEDERAL ISSUES

Ensure that Budget Reforms and Sequestration Do Not Result In Unfunded Mandates To Counties

- **Description:** North Carolina counties recognize the tremendous financial pressures to reign in federal spending. Counties have cut their budgets and programs significantly over the past four years to manage declining revenues and have suffered cost shifts and funding reductions as well. Congressional consideration of federal budget cuts should include a significant overhaul of program mandates and unnecessary regulations to make sure that federal costs and responsibilities are not shifted to counties.

Protect TANF And Social Services Block Grants

- **Description:** TANF supplemental funds have been made available since the 1996 inception of the TANF welfare reform initiative to level-set TANF federal payments. The TANF basic grant formula over-compensated those states with high welfare family payments. North Carolina was penalized for having a conservative welfare policy with low cash assistance payments, time-limited benefits and an emphasis on work and personal responsibility. To address these formula inequities, the supplemental program was initiated for the 17 states being under-funded by the TANF basic grant formula. Authorization for TANF supplemental grants expired April 2011. N.C.'s share at \$36 million represents 11 percent of total TANF funding. Counties use these federal dollars to provide county child protective services and for work supports such as childcare and job training.

Support Remote Sales Tax Collection

- **Description:** North Carolina and its counties, like most other states, are losing hundreds of millions of dollars annually in sales tax revenues through untaxed remote sales. State estimates project an N.C. loss of nearly \$122 million annually, with losses growing faster than the overall retail tax base. In 2011, national Internet sales increased 16 percent over 2010 while total retail sales increased at half that rate. The U.S. Supreme Court has ruled that states cannot compel remote vendors to collect state sales taxes unless a company has a physical presence in the state – a nexus. Untaxed remote sales also disadvantage local “main street” merchants that must charge and collect sales taxes while remote sellers are not required to do so. While opponents of remote sales tax collection unfairly decry “tax increase,” these revenues are already due and payable by law.

- **Please support:**
 - S. 743 – Marketplace Fairness Act of 2013, sponsored by Sen. Mike Enzi (WY)

Maintain Funding For Education and Workforce Development

- **Description:** County education and workforce development programs work to increase levels of employment that will ultimately help our nation, state and counties continue its economic recovery. Counties request that Congress maintain current levels of funding for education and workforce development programs in order to prepare students and adults to obtain and keep jobs.

Protect Counties during Implementation of the Affordable Healthcare Act

- **Description:** The U.S. Supreme Court issued their opinion validating the constitutionality of the Affordable Care Act. Now, states are preparing for and currently deciding how to participate in the new federal healthcare exchange program. North Carolina state leaders are debating whether to increase those who are eligible for Medicaid and whether to initiate a state/federal exchange. As these decisions are made, it is still unclear what impacts they could have on counties. Main concerns center on the financial costs involved with the administrative functions related to processing eligibility paperwork. Counties request that the federal and state government be aware of and sensitive to the costs involved in moving forward with the implementation of the Affordable Health Care Act.

Support Efforts to Maintain Funding for Beach Renourishment

- **Description:** North Carolina Coastal counties continually face challenges with beach erosion. Having well maintained beach areas and access is important not only to these coastal counties, but to the entire state due to the financial impacts derived from an active tourism economy. The NCACC requests that federal funding being maintained for beach renourishment programs.



Sheila W. Sammons
North Carolina Association of County Commissioners
Clerk to the Board of Directors
Executive Assistant to Executive Director
And General Counsel
215 N. Dawson Street, Raleigh, NC 27603
Phone (919) 715-4365 | Fax (919) 719-1172
Sheila.Sammons@ncacc.org
www.ncacc.org
www.welcometoyourcounty.org

2014 NCACC Congressional Issues Proposal Form

Name: _____ County: _____

Issue: _____

Description: _____

Has a bill been introduced in Congress? ____ Yes ____ No

If yes, please provide bill number. Senate Bill No.: ____ House Bill No.: _____

(Please answer the following questions)

How does this issue impact counties? _____

Does this issue contain a cost to counties? ____ Yes ____ No

Please explain: _____

Does this issue impact county authority? ____ Yes ____ No

Please explain: _____

Please return complete forms to: Kevin Leonard

Email to kevin.leonard@ncacc.org

or mail
NCACC

Atten: Kevin Leonard
215 North Dawson Street
Raleigh, NC 27603



CABARRUS COUNTY

BOARD OF COMMISSIONERS WORK SESSION

**JANUARY 6, 2014
4:00 P.M.**

AGENDA CATEGORY:

Discussion Items for Action at January 21, 2014 Meeting

SUBJECT:

County Manager - Balance of RCCC Capital Reserve Funds - Budget Transfer \$45,217.86

BRIEF SUMMARY:

On November 19, 2012, the County approved the transfer of \$234,825 of Rowan-Cabarrus Community College (RCCC) Capital Reserve Funds for the South Campus Renovation for one stop, student services and the academic advisory center in building 1000. RCCC thought they had requested the entire balance of their capital funds; however, upon reconciling the funds for the total project cost, \$45,217.86 was remaining. Before you is a request to transfer that amount to fund the completion of their project. This will exhaust their capital reserve funds held by the County.

REQUESTED ACTION:

Motion to adopt budget amendment.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Pamela S. Dubois, Deputy County Manager

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

BUDGET AMENDMENT:

Date: 1/21/2014 **Amount:** \$45,217.86

Dept. Head: Ann Wilson, Finance Director **Department:** Capital Reserve Fund

Internal Transfer Within Department Transfer Between Departments/Funds
Supplemental Request

Purpose:

To transfer the balance of the capital reserve funds for Rowan Cabarrus Community College for the South Campus Renovations for one stop, student services, and the academic advisory center in building 1000.

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
00167240-6921	Cont. from CRF	\$0.00	\$45,217.86		\$45,217.86
00197240-9719	RCCC - Capital Outlay	\$1,032,608.00	\$45,217.86		\$1,077,825.86
45097220-9704	Cont. to GF	\$424,825.00	\$45,217.86		\$470,042.86
45097220-9719	RCCC	\$45,217.86		\$45,217.86	\$0.00
					\$0.00
	Total				



CABARRUS COUNTY

BOARD OF COMMISSIONERS WORK SESSION

**JANUARY 6, 2014
4:00 P.M.**

AGENDA CATEGORY:

Discussion Items for Action at January 21, 2014 Meeting

SUBJECT:

County Manager - Filing Fees for 2014 Candidates for Cabarrus County Sheriff and County Commissioners

BRIEF SUMMARY:

Pursuant to N.C.G.S. 163-107, each candidate shall pay to the Board of Elections with which he files under the provision of G.S. 163-106, a filing fee for the office he seeks and in the amount specified in the following tabulations:

All county offices not compensated by fees - One percent (1%) of the annual salary of the office sought. The County sets the following fees for the following offices:

Sheriff ($\$101,823.68 \times 1\%$) = \$1,018.24

Commissioner ($\$12,308.88 \times 1\%$) = \$123.09

REQUESTED ACTION:

Motion to set candidate filing fees as presented for the offices of Sheriff and County Commissioner.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Pam Dubois, Deputy County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS

- [Request for Filing Fees from BOC](#)
-

Carol Link Soles
Director



David Black
Chairman

R. Giles Moss
Secretary

Richard Moore
Member

Cabarrus County Board of Elections

P.O. Box 1315

369 Church Street, N

Concord, NC 28026-1315

Phone 704-920-2860 Fax 704-920-2831

December 20, 2013

To: Cabarrus County Board of Commissioners

From: Carol Link Soles, Director *CJS*
Cabarrus County Board of Elections

Filing for the 2014 Candidates for **Cabarrus County Sheriff and County Commissioners** begins on Monday February 10, 2014 at 12 o'clock noon and ends on February 28, 2014 at 12 o'clock noon. *This office will need directions in establishing filing fees for the above offices.*

Pursuant to G.S. 163-107. At the time of filing a notice of candidacy, each candidate shall pay to the board of elections with which he files under the provisions of G.S. 163-106 a filing fee for the office he seeks in the amount specified in the following tabulations:

- All county offices not compensated by fees – One percent (1%) of the annual salary of the office sought.
- All county offices compensated partly by salary and partly by fees – One percent (1%) of the first annual salary to be received (exclusive of fees).

The salary of any office that is the basis for calculating the filing fee is the starting salary for the office, rather than the salary received by the incumbent, if different. If no starting salary can be determined for the office, then the salary used for calculation is the salary of the incumbent, as of January 1 of the election year.

Thank you for your attention to this matter.



CABARRUS COUNTY

BOARD OF COMMISSIONERS WORK SESSION

**JANUARY 6, 2014
4:00 P.M.**

AGENDA CATEGORY:

Discussion Items for Action at January 21, 2014 Meeting

SUBJECT:

County Manager - Update to Interlocal Agreement for the Establishment of the Regional Radio Advisory Council

BRIEF SUMMARY:

Cabarrus County is a member in a "shared" regional radio system maintained by the City of Charlotte and Mecklenburg County. This regional system allows the County to benefit from enhanced equipment, services and coverage. The Mecklenburg County Board of Commissioners and the Charlotte City Council recently adopted an update to our interlocal agreement, thereby establishing the Regional Radio Advisory Council, along with its charter and bylaws. The next step is for the updated agreement to be approved by Union and Cabarrus Counties. The updated interlocal agreement and related resolutions have been attached for your review.

REQUESTED ACTION:

Motion to adopt a resolution approving the updated interlocal agreement.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Mike Downs, County Manager

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS

- [Interlocal Agreement](#)
 - [Resolution of Charlotte City Council](#)
 - [Resolution of Mecklenburg Board of Commissioners](#)
-

**STATE OF NORTH CAROLINA
COUNTY OF MECKLENBURG
CITY OF CHARLOTTE**

**INTERLOCAL AGREEMENT
REGIONAL RADIO SYSTEM ADVISORY COUNCIL**

THIS INTERLOCAL AGREEMENT FOR REGIONAL RADIO SYSTEM ADVISORY COUNCIL is entered into and made effective as of _____, 2013 by and between the CITY OF CHARLOTTE, a North Carolina municipal corporation (“Charlotte”); MECKLENBURG COUNTY, a political subdivision of the State of North Carolina, (“Mecklenburg”); and each entity that joins in this Agreement as a Member Entity in accordance with the terms hereof (collectively, the “Member Entities”).

STATEMENT OF BACKGROUND AND INTENT

- A.** In 2003, the City of Charlotte and County of Mecklenburg, North Carolina, jointly developed and implemented an 800 MHz radio system to support public safety needs and provide service to various public safety agencies and other identified entities within the Charlotte Urban Security Initiative Area (UASI).
- B.** Charlotte has been designated the lead agency for regional communications interoperability of public safety agencies within the Urban Area Security Initiative (UASI) eleven county region. Charlotte operates and manages the radio system through an Interlocal Agreement for Consolidation of Radio System that Charlotte and Mecklenburg entered into in 2003. Charlotte has established the infrastructure necessary for regional voice communications interoperability with the support of several grants.
- C.** Since 2003, other local government entities have joined Charlotte and Mecklenburg in sharing use of the regional components of the radio system (the “Regional Radio System,” as defined more specifically in this Agreement) and have signed service agreements to that effect.
- D.** Charlotte, Mecklenburg and the other Member Entities now desire to expand use of the Regional Radio System throughout the region, with the goal of enhancing and improving interoperability of public safety communications between and among government entities. To facilitate that effort, the Member Entities wish to create a regional radio advisory council that will: (a) guide the strategic growth and development of the Regional Radio System; (b) establish regional performance and technical standards for the Regional Radio System, (c) establish interoperability processes and procedures, and (d) provide a formal governance structure for ongoing oversight and administration.

- E. Article 20 of Chapter 160A of the North Carolina General Statutes authorizes the Member Entities to establish a regional radio advisory council in accordance with the terms of this Agreement.
- F. This Agreement is intended to augment all existing Tactical Interoperability Communications Plans published by signatory entities, the North Carolina Statewide Communications Interoperability Plan and the National Emergency Communications Plan

NOW THEREFORE, for and in consideration of mutual promises to each as herein after set forth, each of the Member Entities do mutually agree as follows:

- 1. **Definitions.** For purposes of this Agreement, the following terms shall have the meanings set forth below:
 - 1.1. **“Agency”** means an organization or division of an organization that uses the Regional Radio System.
 - 1.2. **“Alternate”** means the person appointed by Member Entity who is authorized to sit on the Regional Radio Advisory Council and make binding decisions on behalf of the Member Entity when the Representative is not available Member Entity.
 - 1.3. **“Charlotte/Mecklenburg Radio Interlocal”** means the Interlocal Agreement for Consolidation of Radio System that Charlotte and Mecklenburg entered into in 2003, as may be amended from time to time.
 - 1.4. **“Effective Date”** means the date that Charlotte and Mecklenburg have: (a) had their governing boards’ approve this Agreement; and (b) provided the Radio Communications Manager with an executed copy of this Agreement and a copy of a certified resolution of their governing boards substantially identical to the resolution set forth in **Exhibit A**.
 - 1.5. **“Member Entity”** means an organization that becomes a Member of the Regional Radio Advisory Council in accordance with **Section 3** hereof.
 - 1.6. **“Operator”** means Charlotte or such other party as may be designated “Operator” of the “Radio System” under the Charlotte/Mecklenburg Radio Interlocal (as both terms are defined in that agreement).
 - 1.7. **Member Entity “Participant Packet”** means a fully completed Participant Packet in a form substantially identical to **Exhibit A** that is authorized by a Member Entity’s governing board, signed by the Member Entity and submitted to the Radio Communication Manager in order for the Member Entity to join in this Agreement.
 - 1.8. **“Representative”** means the person appointed by a Member Entity from time to time to

sit on the Regional Radio Advisory Council and to make binding decisions on behalf of the Member Entity.

1.9. “Radio Communication Manager” means the individual appointed from time to time under the Charlotte/Mecklenburg Radio Interlocal to perform the Radio Communication Manager functions described therein.

1.10. “Radio Service Agreement” means an agreement between the Operator and a Member Entity governing the terms under which the Member Entity and the Agencies it represents may use the Regional Radio System. Each Radio Service Agreement will include, without limitation, the services to be provided and payment of the shared cost of operating, maintaining and updating the Regional Radio System.

1.11. “Regional Radio Advisory Council” means the regional radio advisory council established by this Agreement, as described more specifically in **Sections 3** through **5** of this Agreement.

1.12. “Regional Radio Advisory Council Sponsor” means the City of Charlotte’s Director of Shared Services.

1.13. “Regional Radio System” means: (a) the 800 MHz P25 Trunked Radio Master site currently operated by the City, (b) all hardware and software encompassed in the forgoing; (c) all updates and enhancements to the forgoing. The Regional Radio System does not include mobile and portable radio units. Each Member Entity shall have the right to purchase radio technology assets for that Member Entity’s own use that do not become part of the Regional Radio System, as long as such assets: (a) are paid for with the Member Entity’s own funds; and (b) do not impede performance of the Regional Radio System.

1.14. “Representative” means the person appointed by the County Manager of a Member Entity from time to time to sit on the Regional Radio Advisory Council and to make binding decisions on behalf of the Member Entity.

2. Establishment of Regional Radio Advisory Council. Through execution of this Agreement, the Member Entities hereby establish a Regional Radio Advisory Council to: (a) guide strategic growth and development of the Regional Radio System; (b) establish regional performance and technical standards for the Regional Radio System; (c) establish interoperability processes and procedures for the Regional Radio System; and (d) provide a formal governance structure for ongoing oversight and administration.

3. Requirements to be a Member Entity. To join this Agreement as a Member Entity, an applicant must meet the following requirements:

3.1. Except as provided in Section 3.2, it must provide documentation reasonably acceptable

to the Radio Communication Manager showing that it is authorized to serve as lead agency for all Agencies that use the Regional Radio System within the county in which the applicant is located (with the exception of Charlotte and Mecklenburg, which are subject to the Charlotte / Mecklenburg Radio Interlocal). Each Member Entity will represent all cities, towns and agencies within its county on the Regional Radio Advisory Council.

- 3.2. Notwithstanding Section 3.1, the Advisory Council may extend voting membership, by a majority vote of the Advisory Council, to a representative of a non-countywide system when the representative is selected by members of a single Radio Communication Council (“RCC”) participating in the Regional Radio System within a unrepresented county. This RCC would remain a Member Entity until such time as the county in which the RCC is located signs the Interlocal Agreement for Regional Radio Governance and a Representative from the county is appointed to the Advisory Council.
- 3.3. If the applicant is from a county that is outside of the Charlotte Urban Area Security Initiative (UASI) region (comprised of Lincoln, Catawba, Iredell, Cabarrus, Stanly, Mecklenburg, Gaston, and Union counties within NC and York and Lancaster counties within SC), and is not from a county contiguous to the Charlotte area UASI, the applicant must also obtain the approval of the Operator and an affirmative vote equal to three quarters of the Member Entities.
- 3.4. Each applicant (except for the Operator) must enter into a Radio Service Agreement with the Operator, and must remain bound by such Radio Service Agreement as a condition to being a Member Entity.
- 3.5. Each applicant must complete and provide the Radio Communication Manager with a Participant Packet in a form substantially identical to **Exhibit A**, including without limitation a certified copy of a resolution from its governing board substantially identical to the form included as part of **Exhibit A**, approving the applicant’s execution of this Agreement, providing for the appointment of a Representative and granting the Representative the authority to represent the Participant regarding matters within the Regional Radio Advisory Council’s authority under this Agreement.

The Advisory Council may change the requirements for becoming a Member Entity by amendment to its Charter, provided that each Member Entity shall be required to comply with Sections 3.4 and 3.5 of this Agreement as a condition to becoming a Member Entity notwithstanding any amendment to the Bylaws to the contrary. A Member Entity may change its Representative or Alternate at any time by providing the Radio Communication Manager with written notice of the change.

4. **Initial Member Entities.** The following local governments will become the “Initial Member Entity” upon satisfaction of the requirements set forth in **Section 3** above.

**Mecklenburg County
Union County
Cabarrus County**

Each of the Initial Member Entities already has a Radio Service Agreement with the Operator.

- 5. Authority of the Regional Radio Advisory Council.** The Regional Radio Advisory Council has the authority to (a) guide the strategic growth and development of the Regional Radio System; (b) establish regional performance and technical standards for the Regional Radio System, (c) establish interoperability processes and procedures, and (d) provide a formal governance structure for ongoing oversight and administration. The Advisory Council will:
 - 5.1.** Develop and approve system-wide policies, protocols, procedures, strategies and goals relating to use of the Regional Radio System.
 - 5.2.** Develop system-wide practices that achieve the purpose of the policies, protocols, procedures, strategies and/or goals established by the Advisory Council for the Regional Radio System. All radio practices will:
 - i. Define the scope and boundaries of the practice.
 - ii. Define roles and responsibilities of practice stakeholders.
 - iii. Define practice implementation processes and procedures.
 - iv. Define practice review process.
 - 5.3.** Develop a practice review process whereby chairpersons of each Member Entity Radio Communication Council (RCC) and the Operator will work as a committee to provide the Regional Radio Advisory Council recommendations for consideration and action.
 - 5.4.** Develop and recommend a 10 year Strategic Plan, and update it bi-annually, for the ongoing technical currency of the system infrastructure.
- 6. Charter and Bylaws.** The Charter and Bylaws for the Advisory Council are attached to this Agreement as Attachments C and D. The Charter and Bylaws define officer responsibilities, procedures for meetings, Representative responsibilities, voting requirements and other matters relating to the authority and operation of the Advisory Council. Notwithstanding the fact that they are incorporated into this Agreement by reference, the Charter and Bylaws may be deleted or amended from time to time as provided therein.
- 7. Exhibit B.** Attached to this Agreement as Exhibit B are the initial Operational Definitions, Protocols and Procedures to be followed by users of the Regional Radio System. The provisions of Exhibit B may be deleted or amended by a majority vote of the Advisory

Council.

8. Term. Due to the terms, conditions and mutually beneficial purposes of this Agreement, it is reasonable for the duration of this Agreement to be perpetual. Therefore, the term of this Agreement shall commence on its Effective Date and shall continue until terminated in accordance with the termination provisions of this Agreement.

9. Termination and Breach.

9.1. Termination by Unanimous Written Consent. The parties may agree to terminate this Agreement by unanimous written consent at any time.

9.2. Voluntary Withdrawal. Any Member Entity may elect to withdraw from this Agreement by providing ninety (90) days' prior written notice to the Operator, who will then notify each of the other Member Entities. At the end of such ninety (90) day period, this Agreement shall be deemed to have terminated with respect to the Member Entity that provided the notice. The Operator may elect to withdraw from this Agreement by providing eighteen (18) months prior written notice to the Member Entities.

9.3. Withdrawal Due to Termination of Radio Service Agreement. A Member Entity must be party to an ongoing Radio Service Agreement in order to remain a Member Entity under this Agreement. This Agreement shall automatically terminate with respect to any Member Entity that is not a party to a Radio Service Agreement, and such termination shall occur at the same time as termination of the Radio Service Agreement.

9.4. Termination Due to Breach. By majority vote at a properly scheduled and noticed meeting, the Regional Radio Advisory Council may terminate this Agreement with respect to any Member Entity that fails to cure a material breach of this Agreement within sixty (60) days after receiving notice of such breach from the Regional Radio Advisory Council or the Operator. Such termination shall be effective upon written notice to the Member Entity being terminated. Notwithstanding the forgoing, the Operator may terminate this Agreement without approval of the Advisory Council with respect to any Member Entity that fails to cure a material breach of any policies, procedures or requirements approved by the Regional Radio Advisory Council within sixty (60) days after receiving notice of such breach from the Regional Radio Advisory Council or the Operator. Such termination shall be effective upon written notice to the Member Entity being terminated. Notwithstanding anything contained herein to the contrary, the Operator may suspend access to the Regional Radio System to any Member Entity at any time to the extent necessary to avoid violation of any law, regulation or FCC license, or to avoid interference with other Member Entity's use of the Regional Radio System

9.5. No Impact on Radio Service Agreements. Withdrawal from or termination of this

Agreement with respect to any Member Entity shall not impact the Member Entity's or any Agency's obligations under any Radio Service Agreement.

10. Miscellaneous

10.1. Notice. Any notice, approval, consent or other communication required or contemplated by this Agreement shall be in writing, and shall be delivered in person, by U.S. mail, by overnight courier, by electronic mail or by telefax to the intended recipient at the address stated below for the City of Charlotte and Mecklenburg County, or at the address stated on the Participant's Packet if for any other Member Entity:

For The City

Director
Shared Services
City of Charlotte
600 E Fourth Street
Charlotte, NC 28202
Phone: 704-336-6252
FAX: 704-336-2258

For The County

Director
Business Support Services Agency
Mecklenburg County
600 E Fourth Street
Charlotte, NC 28202
Phone: 704-336-2003
FAX: 704-336-7219

Communications that relate to any breach, default, termination, modification, extension, amendment, or waiver of this Agreement or any provision hereof (collectively, "Legal Notices") shall further be copied to the following (in addition to being sent to the individuals specified above):

For the City

Cindy White
City Attorney's Office
600 East Fourth Street
Charlotte, NC 28202
Phone: 704.336.3012
Fax: 704) 632-8327
E-Mail – cwhite@ci.charlotte.nc.us

For the County

Tyrone Wade
Deputy County Attorney
600 East Fourth Street
Charlotte, NC 28202
Phone: 704.336.
Fax:
TyroneC.Wade@mecklenburgcountync.gov

Notice shall be effective upon the date of receipt by the intended recipient; provided that Legal Notices that are sent by telefax or electronic mail shall also be simultaneously sent by mail deposited with the U.S. Postal Service or by overnight courier. Any Member Entity may change its address for notification purposes by giving the Operator written notice of the new address and the date upon which it shall become effective.

10.2.Amendment. No Amendment to this Agreement shall be valid unless in writing and approved by the governing board of each Member Entity then in good standing under this Agreement, and signed by the city, county or town manager of each Member Entity. Notwithstanding the forgoing, Exhibit B to this Agreement may be amended by a majority vote of the Member Entities, and Exhibits C and D to this Agreement may be amended in accordance with the terms set forth therein.

10.3.Force Majeure. Neither the Operator nor any Member Entity shall be liable for any failure or delay in the performance of its obligations pursuant to this Agreement and such failure or delay shall not be deemed a default of this Agreement or grounds for termination hereunder if such failure or delay is caused, directly or indirectly, by fire, flood, earthquake, hurricane, tornado, lightning strikes, elements of nature or other acts of God, or by acts of war, terrorism, riots, civil disorders, rebellions or revolutions, strikes, lockouts, court order or other causes not within such party's reasonable control.

10.4.Waiver. A waiver or any breach of any provision of the Agreement shall not constitute or operate as a waiver of any other provision, nor shall failure to enforce and provision hereof operate as a waiver of the enforcement of such provision or any other provision

10.5. Severability. The invalidity of one or more of the phrases, sentences, clauses or sections contained in this Agreement shall not affect the validity of the remaining portion of this Agreement so long as the material purposes of this Agreement can be determined and effectuated. If any provision of this Agreement is held to be invalid or unenforceable, then both parties shall be relieved of all obligations arising under such provision, but only to the extent that such provision is unenforceable, and this Agreement shall be deemed amended by modifying such provision to the extent necessary to make it valid and enforceable while preserving its intent.

10.6.Exhibits and Attachments. Each of the following Exhibits and Attachments are attached to and incorporated into this Agreement by reference:

Exhibit A: Participant Packet (including resolution)

Exhibit B: Operational Definitions, Protocols and Procedures

Attachment C: Regional Radio Advisory Council Charter

Attachment D: Regional Radio Advisory Council By-Laws

The parties have caused this Agreement to be executed as of the date first stated in the beginning of this Agreement by authority duly granted by the Charlotte City Council, and the Board of Commissioners for Mecklenburg County, Union County and Cabarrus County.

CITY OF CHARLOTTE

COUNTY OF MECKLENBURG

City Manager

County Manager

(SEAL)

City Clerk

COUNTY OF CABARRUS

County Manager

(SEAL)

Clerk to the Board

Approved as to form:

County Attorney

(SEAL)

Clerk to the Board

Approved as to form:

County Attorney

COUNTY OF UNION

County Manager

(SEAL)

Clerk to the Board

Approved as to form:

County Attorney

EXHIBIT A
INTERLOCAL AGREEMENT FOR REGIONAL RADIO ADVISORY COUNCIL

PARTICIPANT PACKET FOR
APPROVAL AND RATIFICATION OF INTERLOCAL AGREEMENT
FOR REGIONAL RADIO SYSTEM ADVISORY COUNCIL

1. By execution of this Participant Packet by its city, county or town manager, _____ (“**Member Entity**”) hereby approves, ratifies and becomes a party to that certain **INTERLOCAL AGREEMENT FOR REGIONAL RADIO SYSTEM GOVERNANCE** entered into and made effective in or about August 26th, 2013 by and between the City Of Charlotte and Mecklenburg County (the “Regional Radio Interlocal”) and such other local governments as may join the Regional Radio Interlocal from time to time. Defined terms used herein shall have the same meanings as are assigned to such terms in the Regional Radio Interlocal.

2. The undersigned certifies that attached to this Participant Packet is a certified copy of the resolution adopted by Member Entity’s governing board approving and ratifying the Regional Radio Interlocal, and appointing the following person to serve as Member Entity’s Representative under the Regional Radio Interlocal:

Representative’s Name: _____

Title: _____

Phone Number: _____

Fax Number: _____

Email: _____

Address: _____

Pursuant to the attached resolution, the city, county or town manager is authorized to appoint another Representative to serve under the Agreement in the event the above named person leaves Member Entity’s employment or is no longer willing or able to serve. If the Representative is the city, county or town manager and the incumbent Representative fails to appoint a successor Representative before the incumbent is no longer willing or able to serve, the successor Representative shall be the next city, county or town manager, unless Member Entity’s governing board designates another person to

serve on a permanent or temporary basis.

3. The Member Entity certifies that it has entered into a Radio Service Agreement with the Operator of the Regional Radio System.

By executing this Participant Packet, the Member Entity hereby ratifies, approves and becomes a Member Entity under the Regional Radio Interlocal, effective upon delivery of this Participation Packet to the Radio Communications Manager.

Member Entity: _____

By: _____

Date: _____

_____ **Manager**

Witness:

(SEAL)

RESOLUTION OF THE _____ TO APPROVE AND RATIFY
AN INTELOCAL AGREEMENT FOR REGIONAL RADIO SYSTEM GOVERNANCE BY
AND AMONG THE CITY OF CHARLOTTE, MECKLENBURG COUNTY AND OTHER
USERS OF THE REGIONAL RADIO SYSTEM

WHEREAS, the City of Charlotte and Mecklenburg County jointly developed an 800 MHz trunked radio system to support public safety needs and provide service to various city and county departments;

WHEREAS, Charlotte has been designated the lead agency for regional communications interoperability of public safety agencies within the Urban Area Security Initiative (UASI) eleven county region, and has established the infrastructure necessary for regional voice communications interoperability with the support of several grants;

WHEREAS, since 2003, other local government entities have joined Charlotte and Mecklenburg in sharing use of the regional components of the radio system (the “Regional Radio System,” as defined more specifically in this Agreement) and have signed service agreements to that effect;

WHEREAS, _____ has entered into a radio service agreement with Charlotte in order to use the Regional Radio System;

WHEREAS, _____ and the other users of the Regional Radio System now desire to expand use of the Regional Radio System throughout the region, with the goal of enhancing and improving interoperability of public safety communications between and among government entities;

WHEREAS, to facilitate regionalism and interoperability, _____ and other users of the Radio System wish to participate in a regional radio advisory council that will: (a) guide the strategic growth and development of the Regional Radio System; (b) establish regional performance and technical standards for the Regional Radio System, and (c) establish interoperability processes and procedures;

WHEREAS, _____ and other users of the Regional Radio System desire to enter into Interlocal Agreement For Regional Radio System Governance to participate in the Regional Radio Advisory Council;

WHEREAS, _____ desires to authorize a representative to act on its behalf on matters before the Regional Radio Advisory Council;

WHEREAS, Article 20 of Chapter 160A of the North Carolina General Statutes authorizes local governments to establish a regional radio advisory council in accordance with the terms of this Agreement;

NOW, THEREFORE, BE IT RESOLVED that the _____ hereby:

1. Approves and ratifies the attached Interlocal Agreement For Regional Radio System Governance by and among the City of Charlotte, Mecklenburg County and other users of the Regional Radio System (the “Regional Radio Interlocal”); and
2. Appoints the person fulfilling the job of _____ to serve as “Primary Representative” and the person fulfilling the job of _____ to serve as “Alternate Representative” for _____, under the terms of the Regional Radio Interlocal;

3. Authorizes the _____ Manager to appoint another person to serve as Representative under the Regional Radio Interlocal in the event that either of the above named persons leave _____ employment or are no longer willing or able to serve for any reason;
4. Authorizes the persons serving as Representatives to represent _____ with respect to on all matters within the Regional Radio Advisory Council's authority under the Regional Radio Interlocal.

This the ___ day of _____, 20__.

EXHIBIT B OPERATIONAL DEFINITIONS, PROTOCOLS AND PROCEDURES

REGIONAL RADIO SYSTEM PURPOSE

The Regional Radio System provides voice communications between participating agencies dealing with both short term (felony pursuits, fires, hazmat, etc.) and long term incidents (major disasters, large scale fires and floods, civil disturbances, terrorist incidents, etc.). The Regional Radio System provides a 800 MHz platform for interoperability as well as utilizing gateway devices to cross-connect the different radio channels operating over various radio frequency bands (e.g. VHF, UHF, and 800MHz) throughout the Region. A purpose of the Regional Radio Advisory Council is to provide a formal structure for ongoing oversight and administration for the Regional Radio System which is used by the signatory entities to provide interoperable communications for their Member Entities, as well as other identified and approved users. The protocols and procedures provided below establish standardized methods for the use of the Regional Radio System among all system users.

DEFINITIONS

Interoperability:

Communications Interoperability is the ability of public safety agencies to talk across disciplines and jurisdictions via radio communications systems, exchanging voice and/or data with one another on demand, in real-time, when needed and as authorized.

Incident:

An event or occurrence requiring the participation and coordination of more than one public safety-first responder agency (e.g. police, fire, medical services). The event or occurrence may be an emergency, natural or man-made disaster, or a non-emergency, planned event (e.g. New Year's Eve) requiring the services of more than one agency.

ICALL:

A dedicated radio frequency monitored by all local radio dispatch centers in which requests for multi-agency assistance may be placed. The calling channel is used to contact other users in the region for the purpose of requesting incident-related information and assistance and for setting up tactical communications for specific events. In most cases, the calling party will be asked to move from the Regional Radio/ICALL channel to one of the Regional Radio channels for continuing incident operations or other interoperability communication needs.

Regional Radio & ITAC Channels:

Regional Radio & ITAC channels are dedicated radio frequencies and are assigned based on the geographic location of the event or occurrence. They are used for coordination activity between different agencies in a mutual aid situation. Incidents requiring multi-agency participation are coordinated over these channels by the agency controlling the incident.

Radio Dispatch Center:

Radio Dispatch Centers may be a Public Safety Answering Point (also known as a 9-1-1 Center), a Dispatch Center, or a Fire Alarm Office (FAO), which provides public safety radio and telephone communication services 24 hours a day, 7 days per week. Radio dispatch centers are required to monitor the appropriate the Regional Radio/ITAC channel at all times. A radio dispatch center may delegate monitoring of the Regional Radio channel based on its scheduled rotation so long as the radio dispatch center has the capability of monitoring the Regional Radio/ITAC channels 24 hours, 7 days a week.

Common Language:

Common English language will be spoken at all times when using the Regional Radio System. 10 codes and other acronyms must be avoided at all times. Radio communications must be clear and understandable. Long radio transmissions should be avoided when possible.

PROTOCOL

Regional Radio System may be used, if needed, to allow voice communications between each entity's personnel dealing with an incident. As previously stated in this document, the Regional Radio System is intended for use when immediate information will enhance the safety or effectiveness of personnel dealing with an incident. It is not to be used to transmit mundane information.

The purpose of this protocol is to establish a clear method for use of all Regional Radio channels including the ICALL and ITAC and Regional Radio System interoperability radio frequencies. These interoperable radio frequencies replace mutual aid channels and provide greater area-wide coverage. These radio frequencies are to be used in the event of a multi-jurisdictional operation requiring the use of a common radio channel. These dedicated radio frequencies are specifically to be used to coordinate incident command activities during disasters or planned multi-jurisdictional events. They are not to be used for routine/day-to-day public safety operations.

The Regional Radio channels as of the implementation of this Agreement are:

LIST CHANNELS IF DESIRED

PROCEDURES

The following procedures shall be utilized by member entities whenever utilizing the Regional Radio System:

First Responder, Incident Commander or Dispatch Center Supervisor:

1. Determine the nature of the incident and whether more than one resource will be needed (e.g. police, fire, medical, HAZMAT, bomb squad, emergency management).
2. Notify the monitoring dispatch center on the Regional Radio channel of the incident and request assistance from other agencies, as required.
3. Utilize NIMS or ICS protocols and communicate relevant information in plain English. (Avoid using agency specific codes, acronyms or jargon.)
4. At the appropriate time, advise who the incident commander is and relay pertinent information to be transmitted to the other responding resources/agencies.
5. Supervisors will monitor the Regional Radio System channel, communicate with resources on that channel and relay all information to their subordinates on their respective agency radio.
6. Advise when incident has terminated and vacate Regional Radio System interoperability channel.

Monitoring Radio Dispatch Center (Dispatch Center):

1. Receive and acknowledge request from first responder.
2. Determine the proper Regional Radio System channel to be utilized.
3. Advise first responder which Regional Radio System channel(s) to use.
4. Notify other resources/agencies and advise them of the Regional Radio System channel.
5. Assist with mobilization of resources (e.g. other public safety agencies, first responders, support personnel).
6. Notify the chief officer of the agency and advise each resource to notify their respective chief officer.
7. Notify its emergency management staff of the incident and provide updates and the Regional Radio System channel being used for the incident/event.
8. Return to normal monitoring duties at termination of incident.

Regional Radio System may be activated or used for joint agency emergency incidents. It may also be used for planned joint agency tactical operations, large public events, joint training exercises, and planned system testing.

The types and incident priorities for use of NCORE are as follows:

- Priority 1: Disaster and extreme emergency operations.
- Priority 2: Emergency or urgent operations involving imminent danger to the life and safety of personnel and property.
- Priority 3: Special event control activities, generally of a pre-planned nature, and generally involving participation of two or more agencies.
- Priority 4: Drills, tests, and exercises.

A request to participate in Regional Radio System is not a request to transfer responsibility for an incident.

Regional Radio System can be used for Homeland Security matters or other related incidents. Regional Radio System policy prohibits participants from releasing radio frequencies, CTCSS/CDCSS codes, channel plan, and other information related to the system. No system information shall be released to the media or other public or private entities. *Exception: This information may be released to service technicians involved with the direct maintenance or repair of the participating agency's radio equipment, on a "need to know" basis.* Agencies failing to safeguard Regional Radio System information may be excluded from the Regional Radio Advisory Council in accordance with section 9.4 of the Interlocal Agreement for Regional Radio System Governance. Member Entities who wish to have a list of frequencies shall contact the Regional Radio Advisory Council, which will review the request and determine whether to release the information to the requesting party.

MAINTENANCE

The primary Regional Radio System infrastructure and equipment will be maintained by Charlotte/Mecklenburg Shared Services as noted in each agencies Inter-local agreement. Agencies electing to have radio services provided by Charlotte/Mecklenburg Shared Services shall have such services as noted in their inter-local agreement. Each participating entity providing its separately owned equipment for use in the Regional Radio System is responsible for the maintenance, upgrade and support of such equipment including hardware and software for their entity.

It is understood that radio reprogramming and maintenance will be required on an ongoing basis,

and system configuration changes will occur as the system grows. Participating entities agree to promptly reprogram their separately owned radio equipment, by an authorized agent as specified by the Regional Radio Advisory Council, to maintain the continuity of the system.

Radio frequencies in each band will be labeled as specified by the Regional Radio Advisory Council to ensure uniformity of identification in radio displays.

RESOLUTION OF THE CHARLOTTE CITY COUNCIL TO APPROVE AND RATIFY AN
INTELOCAL AGREEMENT FOR CREATION OF A REGIONAL RADIO SYSTEM
ADVISORY COUNCIL BY AND AMONG THE CITY OF CHARLOTTE, MECKLENBURG
COUNTY AND OTHER USERS OF THE REGIONAL RADIO SYSTEM

WHEREAS, the City of Charlotte and Mecklenburg County jointly developed an 800 MHz trunked radio system to support public safety needs and provide service to various city and county departments;

WHEREAS, Charlotte has been designated the lead agency for regional communications interoperability of public safety agencies within the Urban Area Security Initiative (UASI) eleven county region, and has established the infrastructure necessary for regional voice communications interoperability with the support of several grants;

WHEREAS, since 2003, other local government entities have joined Charlotte and Mecklenburg in sharing use of the regional components of the radio system (the "Regional Radio System," as defined more specifically in this Agreement) and have signed service agreements to that effect;

WHEREAS, the City of Charlotte and the other users of the Regional Radio System now desire to expand use of the Regional Radio System throughout the region, with the goal of enhancing and improving interoperability of public safety communications between and among government entities;

WHEREAS, to facilitate regionalism and interoperability, the City of Charlotte and other users of the Radio System wish to participate in a regional radio advisory council that will: (a) guide the strategic growth and development of the Regional Radio System; (b) establish regional

performance and technical standards for the Regional Radio System, and (c) establish interoperability processes and procedures;

WHEREAS, the City of Charlotte and other users of the Regional Radio System desire to enter into an Interlocal Agreement For Regional Radio System Governance to participate in the Regional Radio Advisory Council;

WHEREAS, Article 20 of Chapter 160A of the North Carolina General Statutes authorizes local governments to establish a regional radio advisory council in accordance with the terms of this Agreement;

NOW, THEREFORE, BE IT RESOLVED that the City of Charlotte City Council hereby:

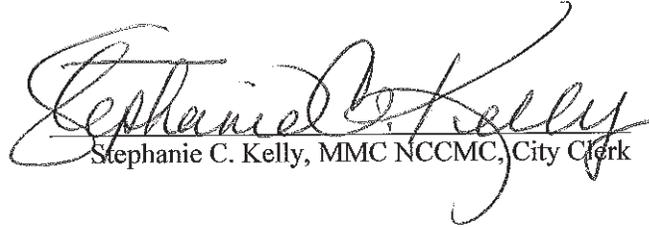
1. Approves and ratifies the attached Interlocal Agreement For Regional Radio System Governance by and among the City of Charlotte, Mecklenburg County and other users of the Regional Radio System (the "Regional Radio Interlocal");
2. Appoints the person fulfilling the job of Director of Shared Services to serve as "Regional Radio Advisory Council Sponsor" under the terms of the Regional Radio Interlocal; and
3. Authorizes the City Manager to appoint another person to serve as Regional Radio Advisory Council Sponsor under the Regional Radio Interlocal in the event that the above named person leaves the City of Charlotte employment or is no longer willing or able to serve for any reason.

This the 25th day of November, 2013.

CERTIFICATION

I, Stephanie C. Kelly, City Clerk of the City of Charlotte, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and exact copy of a Resolution adopted by the City Council of the City of Charlotte, North Carolina, in regular session convened on the 25th day of November, 2013, the reference having been made in Minute Book 135, and recorded in full in Resolution Book 44, Page(s) 852-887.

WITNESS my hand and the corporate seal of the City of Charlotte, North Carolina, this the 25th day of November, 2013.



Stephanie C. Kelly, MMC NCCMC, City Clerk

MECKLENBURG COUNTY BOARD OF COMMISSIONERS
RESOLUTION

AUTHORIZING EXECUTION OF AN INTERLOCAL AGREEMENT FOR REGIONAL RADIO SYSTEM ADVISORY COUNCIL BY AND AMONG THE CITY OF CHARLOTTE, MECKLENBURG COUNTY AND OTHER USERS OF THE REGIONAL RADIO SYSTEM

WHEREAS, the City of Charlotte and Mecklenburg County jointly developed an 800 MHz trunked radio system to support public safety needs and provide service to various city and county departments;

WHEREAS, Charlotte has been designated the lead agency for regional communications interoperability of public safety agencies within the Urban Area Security Initiative (UASI) eleven county region, and has established the infrastructure necessary for regional voice communications interoperability with the support of several grants;

WHEREAS, since 2003, other local government entities have joined Charlotte and Mecklenburg in sharing use of the regional components of the radio system (the "Regional Radio System,") and have signed service agreements to that effect;

WHEREAS, Mecklenburg County and the other users of the Regional Radio System now desire to expand use of the Regional Radio System throughout the region, with the goal of enhancing and improving interoperability of public safety communications between and among government entities;

WHEREAS, to facilitate regionalism and interoperability, Mecklenburg and other users of the Radio System wish to participate in a Regional Radio Advisory Council that will: (a) guide the strategic growth and development of the Regional Radio System; (b) establish regional performance and technical standards for the Regional Radio System, and (c) establish interoperability processes and procedures;

WHEREAS, Mecklenburg County and other users of the Regional Radio System desire to enter into an “Interlocal Agreement for Regional Radio System Advisory Council”;

WHEREAS, Mecklenburg County desires to authorize a representative to act on its behalf on matters before the Regional Radio Advisory Council;

WHEREAS, Article 20 of Chapter 160A of the North Carolina General Statutes authorizes local governments to enter into Interlocal agreements to establish a Regional Radio Advisory Council;

NOW, THEREFORE, BE IT RESOLVED by the Mecklenburg County Board of Commissioners that

1) the County Manager is hereby authorized to execute the Interlocal Agreement for Regional Radio System Advisory Council in substantially the form presented to the Board;

2) the County Manager is authorized to designate the Charlotte Fire Chief and Mecklenburg Sheriff as “Primary Representative” and an “Alternate Representative” respectively for Mecklenburg County under the terms of the Interlocal Agreement, and to authorize the persons serving as Representatives to represent Mecklenburg County with respect to all matters within the Regional Radio Advisory Council’s authority under the Interlocal Agreement for Regional Radio System Advisory Council; and

3) the County Manager is authorized to appoint another person to serve as Representative under the Regional Radio Interlocal in the event that either of the above named persons leave are no longer willing or able to serve for any reason.

This the 19th day of November, 2013.

APPROVED AS TO FORM

M A Beltrun
County Attorney

Jan S Kge
Clerk to the Board



CABARRUS COUNTY

BOARD OF COMMISSIONERS WORK SESSION

**JANUARY 6, 2014
4:00 P.M.**

AGENDA CATEGORY:

Discussion Items for Action at January 21, 2014 Meeting

SUBJECT:

Finance - Public School Building Capital Fund North Carolina Education Lottery Applications - \$4,911,790

BRIEF SUMMARY:

Accumulated lottery proceeds in the amount of \$4,911,790 were included in the FY14 General Fund budget to pay a portion of debt service related to public school debt. Upon approval by the Cabarrus and Kannapolis Boards of Education and the Cabarrus County Commissioners, two payment applications will be submitted to the Department of Public Instruction for the funds. Cabarrus County Schools' application will be for \$4,273,257 and Kannapolis City Schools' application will be for \$638,533 for a total of \$4,911,790.

REQUESTED ACTION:

Motion to authorize the Chairman to execute the Public School Building Capital Fund applications to release funds from the North Carolina Education Lottery Fund and to approve the related budget amendment and revised capital project ordinance.

EXPECTED LENGTH OF PRESENTATION:

SUBMITTED BY:

Susan Fearington, Assistant Finance Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

BUDGET AMENDMENT:

Date: 12/19/2013 **Amount**
t: \$4,911,790

Dept. Head: Susan Fearrington, Asst. Finance Director **Department:** Finance-Public School Building Cap Fund

Internal Transfer Within Department Transfer Between Departments/Funds
 Supplemental Request

Purpose:

This amendment records the Public School Building Capital Lottery funds requested from the Department of Public Instruction. The funds will be used towards the FY14 school debt service payments. Cabarrus County Schools' portion is \$4,273,257 and Kannapolis City Schools' portion is \$638,533.

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
32067210-6444	Lottery Proceeds	\$13,480,824.45	\$4,911,790.00		\$18,392,614.45
32097310-9704	Cont to General Fund	\$9,021,073.00	\$4,911,790.00		\$13,932,863.00
	Total				

ATTACHMENTS

- [Cabarrus County Schools Application](#)
- [Kannapolis City Schools Application](#)
- [Project Ordinance - Public School Building Fund](#)

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: Cabarrus

Contact Person: Kelly Klutz

LEA: Cabarrus County #130

Title: Finance Director

Address: P O Box 388 Concord, NC 28026-0388

Phone: 704-262-6144

Project Title: 2012-13 Debt Service for School Construction

Location: Concord, NC

Type of Facility: Debt Service for School Construction (COPS 2008A, COPS 2009, and LOBS 2011C)

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

- (3) No county shall have to provide matching funds...
- (4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
- (5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. **Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.**

Short description of Construction Project: Debt Service for COPS 2008A, COPS 2009 & LOBS 2011C issued to billed and renovate School Buildings for the Cabarrus County School District

Estimated Costs:

Purchase of Land _____	\$ _____
Planning and Design Services _____	_____
New Construction _____	_____
Additions / Renovations _____	_____
Repair _____	_____
Debt Payment / Bond Payment _____	4,273,257.00
TOTAL _____	\$ _____ 4,273,257.00

Estimated Project Beginning Date: 7-1-13 Est. Project Completion Date: 6-30-14

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 4,273,257.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners) (Date)

(Signature — Chair, Board of Education) (Date)

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: Cabarrus

Contact Person: Will Crabtree

LEA: Kannapolis City Schools #132

Title: Director Business Operations

Address: 100 Denver St. Kannapolis, NC

Phone: 704-938-1131

Project Title: 2012-13 Debt Service for School Construction

Location: Kannapolis, NC

Type of Facility: Debt Service for School Construction (COPS 2008A, COPS 2009, and LOBS 2011C)

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

- (3) No county shall have to provide matching funds...
- (4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
- (5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. ***Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.***

Short description of Construction Project: Debt Service for COPS 2008A, COPS 2009 & LOBS 2011C issued to billed and renovate School Buildings for the Kannapolis City School District

Estimated Costs:

Purchase of Land _____	\$ _____	
Planning and Design Services _____	_____	
New Construction _____	_____	
Additions / Renovations _____	_____	
Repair _____	_____	
Debt Payment / Bond Payment _____		638,533.00
TOTAL _____	\$ _____	638,533.00

Estimated Project Beginning Date: 7-1-13 Est. Project Completion Date: 6-30-14

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 638,533.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners) (Date)

(Signature — Chair, Board of Education) (Date)

PUBLIC SCHOOL BUILDING CAPITAL PROJECTS FUND
CAPITAL PROJECT ORDINANCE

BE IT ORDAINED, by the Board of County Commissioners of the County of Cabarrus, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is for smaller non-debt School Capital Projects and related debt service conducted by the County.

Section 2. The officers of this unit are hereby directed to proceed with this capital project within the terms of the Generally Accepted Accounting Principles (GAAP) and the budget contained herein.

Section 3. The following budgeted amounts are appropriated for the projects:

Public School Expenditures	\$ 8,081,561
Debt Service	14,061,363
	\$22,142,924

Section 4. The following revenues are anticipated to be available to complete this project:

State Public School Funds	\$ 2,897,042
Lottery Proceeds	18,521,114
Contribution from General Fund	724,768
Total	\$22,142,924

Section 5. The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the law.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursements to the General Fund should be made in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, at the request of the Board, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8. Copies of this capital project ordinance shall be furnished to the Clerk of the Governing Board, and to the

Budget Officer and the Finance Director for direction in carrying out this project.

Section 9. At the completion of each individual project, all unrestricted excess funds are transferred to the General Fund and accounting for the individual Capital Project is written off.

Section 10. The County Manager is hereby authorized to transfer revenues and appropriations within an ordinance as contained herein under the following conditions:

- a. The Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- b. The Manager may transfer amounts up to \$100,000 between functions of the same ordinance.
- c. The Manager may transfer amounts between contingency funds which are set aside for a specific project for budgetary shortfalls or upon the appropriate approval of a change order.
- d. The Manager may enter into and execute change orders or amendments to County construction contracts in amounts up to \$90,000 when the project ordinance contains sufficient appropriated but unencumbered funds.

Adopted this 21st day of January, 2014.

CABARRUS COUNTY BOARD OF COMMISSIONERS

BY: _____
Elizabeth F. Poole/Chairman

ATTEST:

Clerk to the Board



CABARRUS COUNTY

BOARD OF COMMISSIONERS WORK SESSION

**JANUARY 6, 2014
4:00 P.M.**

AGENDA CATEGORY:

Discussion Items for Action at January 21, 2014 Meeting

SUBJECT:

Human Services - DSS - 2014-2015 Community Development Block Grant Public Service Activities Request

BRIEF SUMMARY:

The Department of Human Services is seeking approval to submit an application for the 2014-15 Community Development Block Grant Public Service Activities. The purpose of this grant is to fund activities that benefit low and moderate-income residents of the City of Kannapolis. The Department is seeking these funds to enhance services at the Kannapolis Congregate Nutrition Site which serves the elderly population of the City of Kannapolis. These services will include: health care, education, mental health and recreation as well as improving the community facility.

REQUESTED ACTION:

Motion to authorize the grant application submission.

EXPECTED LENGTH OF PRESENTATION:

5 Minutes

SUBMITTED BY:

Ben Rose, Human Services Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS

- [Summary Report](#)
 - [Copy of the 2013-2014 grant application guidelines](#)
-



Cabarrus County
Department of Human Services

**Community Development Block Grant Public Service
Activities**

Potential Grant Amount: \$25,000-\$50,000

Grantor: City of Kannapolis

Purpose and Intent: The Department of Human Services is seeking this grant to support programs that enhance health care, education, mental health, and recreation at the Kannapolis Congregate Nutrition Site for low and moderate income residents within the city of Kannapolis. In addition, these funds will allow for the provision of improved community facilities and services. Programs such as the Congregate Nutrition serve the elderly are usually considered to benefit low and moderate-income persons.

The Department will apply with the city of Kannapolis to receive these funds. The Community Development Block Grant (CDBG) is awarded annually from the U.S. Department of Housing and Urban Development.

The period of the grant is July 1, 2014-July 30, 2015.

The Community Resource Connection (CRC) has allowed increased collaboration and opportunities to expand services to the elderly population. The city of Kannapolis is a member of the CRC.

**1303 S. Cannon Blvd • Kannapolis, North Carolina 28083 • State Courier#: 05-09-02 • 704.920.1400 • Fax
704.920.1401**

www.cabarruscounty.us/government/departments/social-services

Striving to improve the quality of life in the community for all citizens.

Attachment number 1



GRANT APPLICATION GUIDELINES

FY 2013-14 Community Development Block Grant Public Service Activities

Key Information

Total funds available: TBA

Maximum grant amount: \$5,000. In the event that the City receives more applications than it can fund, reduced amounts may be awarded.

Application deadline: Must be received by 5:00pm, March 29, 2013

Eligible applicants: Non-profits registered as 501(c)3 organizations

Submission instructions: Typed applications are strongly preferred. If necessary, provide additional information on attachments. Send one original copy to:

City of Kannapolis
ATTN: Sherry Gordon
246 Oak Avenue
PO Box 1199
Kannapolis, NC 28082-1199

Award date: By June 1, 2013

Timeframe of project implementation: July 1, 2013 through June 30, 2014. No project expenses incurred prior to or after the time frame are eligible for reimbursement.

Obtaining application: Download from www.cityofkannapolis.com or request from contact below.

Contact: Sherry Gordon, Community Development Program Administrator
sgordon@cityofkannapolis.com or 704-920-4332

Overview

The City of Kannapolis receives a Community Development Block Grant (CDBG) annually from the U.S. Department of Housing and Urban Development (HUD) to fund activities that benefits low and moderate income (LMI) residents of the city. The CDBG program provides Kannapolis with the opportunity to develop a strong community by funding activities that provide decent housing and a suitable living environment and by expanding economic opportunities for low and moderate income persons. Funds may be used to carry out a wide range of community development activities such as neighborhood revitalization, economic development, and the provision of improved community facilities and services.

The City uses a competitive application process to make a portion of its CDBG funds available to applicants in the form of public service grants. Eligible public service activities include, but are not limited to, programs concerned with housing, employment, crime prevention, child care, health care, drug abuse prevention, education, mental health, welfare, or recreation.



To help potential applicants determine whether or not their project might be eligible for a grant, it is important to be familiar with the basic requirements of the Federal program that provides the funding for the grants. Potential applicants should also review the contractual requirements they will be expected to meet if they are selected for Federal funding.

CDBG National Objectives

Federal legislation and regulations have established national objectives that all CDBG funded activities must meet. The City of Kannapolis must assure that all activities meet one of these two national objectives of the program. Each activity must: 1) benefit people with low and moderate incomes (LMI); 2) aid in the prevention of slums and blight. Activities that do not meet one of these two broad national objectives cannot be undertaken with CDBG funds.

Low and Moderate Income Benefit: Generally, public service activities meet the first requirement -- benefit to LMI persons, or those whose family income is up to 80% of the area median income (AMI). For an activity to meet this objective, it must either have income eligibility requirements that limit the activity's benefits to LMI persons, or the activity must be located in and serve an area that is predominantly inhabited by LMI residents. Under the CDBG regulations, programs that serve the elderly or adult persons with disabilities are usually considered to benefit low and moderate-income persons. The income limits that determine who is considered to have low and moderate incomes are shown below and are based on AMI:

Low Income Limits (up to 50% AMI) 2012

		Kannapolis Residents within:	
		Cabarrus County	Rowan County
Household Size (Number of Household Members)	1-person	\$24,000	\$19,950
	2-person	\$27,400	\$22,800
	3-person	\$30,850	\$25,650
	4-person	\$34,250	\$28,500
	5-person	\$37,000	\$30,800
	6-person	\$39,750	\$33,100
	7-person	\$42,500	\$35,350
	8-person	\$45,250	\$37,650

Moderate Income Limits (up to 80% AMI) 2012

		Kannapolis Residents within:	
		Cabarrus County	Rowan County
Household Size (Number of Household Members)	1-person	\$38,400	\$31,950
	2-person	\$43,850	\$36,500
	3-person	\$49,350	\$41,050
	4-person	\$54,800	\$45,600
	5-person	\$59,200	\$49,250
	6-person	\$63,600	\$52,900
	7-person	\$68,000	\$56,550
	8-person	\$72,350	\$60,200

CDBG Eligible Activities

The CDBG regulations allow the use of grant funds for a wide range of public service activities, including, but not limited to:

- Employment services (e.g., job training);
- Crime prevention and public safety;
- Child care;
- Health services;
- Substance abuse services (e.g., counseling and treatment);
- Fair housing counseling;
- Education programs;
- Energy conservation;
- Services for senior citizens;
- Services for homeless persons;
- Welfare services (excluding income payments);
- Homebuyer down payment assistance; and
- Recreational services.

CDBG funds may be used to pay for labor, supplies, and material as well as to operate and/or maintain the portion of a facility in which the public service is located. This includes the lease of a facility, equipment, and other property needed for the public service.

Ineligible Activities

The provision of “income payments” is an ineligible CDBG activity if these payments are provided as a grant. Income payments are payments to an individual or family, which are used to provide basic services such as food, shelter (including payment for rent, mortgage, and/or utilities) or clothing. However, such expenditures are eligible if the income payments do not exceed three consecutive months per client family and the payments are made directly to the provider of such services on behalf of an individual or family. Income payments that are provided as a loan are permissible within the public services cap.

Political activities are ineligible.

While faith-based organizations may use CDBG funds to sponsor eligible community activities, the activities may not be religious in nature, directly or indirectly, or be limited to or predominantly for members of specific churches or religions.

CDBG funding recipients may not discriminate on the basis of race, gender, nationality, ethnicity, religion, creed, or disability.

Award Timeline

The timeline for the application process is expected to be as follows:

- By February 11 – Nonprofit organizations notified about application
- March 29 – Applications due by 5:00pm
- April 8– Staff reviews applications for completeness and eligibility
- May 21 – Community Development Commission reviews applications, invite agencies for presentations
- June – Organizations make brief presentations to Community Development Commission
- By Mid-June – Community Development Commission makes funding recommendations to City Council
- By June 30 – City Council makes funding decisions

You will be notified as specific dates and decisions are determined.



Evaluation Criteria

Applications will be reviewed by staff and the Community Development Commission (a citizens advisory group). The applications will be evaluated on the criteria listed below. Recommendations will be made to City Council for final decision.

- Completeness of application
- Eligibility of proposed service per HUD guidelines
- Meeting CDBG national objectives
- Community need for proposed service/program
- Experience and track record of nonprofit agency

Contractual Requirements

Each grantee selected to receive funds is required to sign a contract (subrecipient agreement) with the City. The contract will specify the amount of the award, the period for which the project is approved, the contract term and administrative provisions. Special conditions attached to the award will also be specified in the agreement. No costs incurred prior to the execution of an agreement with the City are reimbursable. The subrecipient may not change the terms or provisions in the contract or substitute approved budget line item expenditures without prior written approval by the City.

Grantees will be required to submit and file quarterly reports on expenditures and services. Staff will provide forms for these reports.

Projects under contract with the City must be in compliance with all applicable federal, state, and local laws, including nondiscrimination laws.

All recipients will be required to comply with the federal government's audit requirements as described in OMB Circular A-133 (for HUD's programs, these requirements are codified at 24 CFR Part 84.) All recipients must provide the most recent audited financial statement.

Disbursement of Funds

Subrecipients will be reimbursed for expenses incurred in accordance with the contract's scope of services and budget. Presentation of paid receipts and paid invoices for eligible expenses and a detailed description of expenditures will be required. The City makes the final decision whether a tendered receipt is eligible and valid. Availability of the CDBG funds from HUD may delay the reimbursement. City staff will make every attempt to reimburse subrecipients in a timely manner.

Subrecipients will be expected to spend the grant in a timely manner by June 30, 2014. Subrecipients who cannot spend all or part of their grant must notify the City so that unneeded funds may be reallocated.

Records and Reports

The subrecipient is required to maintain and report demographics and statistics of its project beneficiaries, regardless of the amount of the grant, and to make quarterly reports to the City describing its expenditures and services. The subrecipient must agree to maintain its project records and copies of reports for a minimum of three years. Subrecipients who are late with reports may be suspended from applying for future CDBG funds during the next funding round.



Audits, Inspections, and Monitoring

The City will audit and/or monitor the progress of the subrecipient via quarterly reports, telephone calls, and on-site monitoring visits. The subrecipient must facilitate monitoring visits and have appropriate records and copies of reports available for inspection upon request by the City and/or HUD.

CITY OF KANNAPOLIS
FY 2013-14 COMMUNITY DEVELOPMENT BLOCK GRANT
PUBLIC SERVICES: EXTERNAL AGENCY FUNDING APPLICATION

Agency Information

1. Agency Name: _____
2. Mailing Address: _____
3. Physical Address, if different: _____
4. Main Phone #: _____
5. Website: _____
5. Contact Person and Title: _____
6. Contact's Phone #: _____
7. Contact's Email: _____
8. Agency's Director: _____
9. Federal Tax ID Number: _____
10. Amount of City Funding Appropriated in FY 2011-2012: _____
11. Amount of City Funding Appropriated in FY 2012-2013: _____
12. Amount of City Funding Requested for FY 2013-2014: _____
13. Provide a brief overview of your agency and its mission.

14. List your agency's top three to five sources of funding, starting with your largest source of funding. Provide the name/description of the source and the amount.

Program Information

15. Give a description of the program/project/service for which you are requesting funds.

16. Is this a: New project/program Existing/ongoing project/program

17. If this is an existing program, did your agency receive any funds (other than CDBG) from the City of Kannapolis for this program between May 15, 2012 and May 15, 2013? Yes No

18. If yes, please explain the source, amount, and purpose of the funds.

19. Why are City of Kannapolis funds being requested, and how would those funds be used?

20. Provide a summary of your agency's experience and track record in carrying out the proposed program/project/services.

21. If your agency received funding in FY 2012-2013, provide detail (to date) as the number of clients served in Kannapolis and other accomplishments as proposed in last year's request for funds.

22. Describe the population of clients who will be served with the proposed program/project/service. (Discuss age, gender, race disability, etc along with unique characteristics such as special needs, risk factors, barriers, etc.)

23. What is the geographic service area of this project/program?

24. Please provide the total number of unduplicated households or persons expected to be served with this project/program (including non-City funding sources). See HUD income limits in Application Guidelines to determine income categories for your clients.

Income Level of Clients (Households or Persons)	City of Kannapolis Residents or Households	Non-City Residents or Households	Total
Total number of clients to be served			
Extremely low to low income (0 to 50% of median income)			
Low to moderate income (51 to 80% of median income)			

25. Of the City of Kannapolis residents to be served, how many households or residents can be served with the grant amount you are requesting from the City? _____ How many of these are estimated to be low and moderate income (LMI) – up to 80% of area median income? _____

26. National Objective Qualifiers: In order to be considered as benefiting low and moderate income (LMI) persons (up to 80% of area median income), the proposed activity must fall into one of the categories below. Please check the applicable box.

A: Area Benefit – At least 51% of the residents within the targeted geographic area are LMI income persons (up to 80% of area median income). The activity may be available to all persons in the area regardless of income. Be sure to describe the specific geographic area as requested in question 21.

B: Limited Clientele – To qualify under this subcategory, a limited clientele activity must meet one of the following tests. Please check the appropriate box.

i: Clientele must be one of the following groups presumed to be LMI: abused children; elderly persons; battered spouses; homeless persons; adults meeting Bureau of Census' definition of severely disabled persons; illiterate adults; persons living with AIDS; or migrant farm workers.

ii: Clientele must be at least 51% LMI.

iii: The activity must have income-eligibility requirements which limit the service to persons meeting the LMI income requirement, as evidenced by the administering agency's procedures, intake/application forms, income limits, and other sources of documentation.

iv: The activity must be of such a nature that it may be reasonable to conclude that the clientele will be LMI persons.

27. Unless you checked B. i.) above (groups presumed to be LMI), please indicate how you will verify that your program is serving LMI clientele. (i.e. pay stubs/wage statements, W-2s, income tax returns, social security documents, bank statements, support check documents, or other)

28. Describe the outcomes you hope to achieve with this project/program.

29. How will you measure whether the outcomes have been achieved? Describe the indicators and how you plan to track them.

30. What other area agencies provide similar services?

Financial Management

31. Is your agency:

- a. Licensed or Certified by the State of North Carolina? Yes No
 b. Chartered as a nonprofit corporation by the State of North Carolina? Yes No
 c. A 501(c)(3) organization? Yes No

32. How is your agency governed and managed?

33. List the names and positions of members of the Board of Directors, officers, or employees of the organization who are on the City Council, Community Development Commission, or a City employee. If none, check here: NONE in organization

Name	Position in Organization	Affiliation with City

Provide the name and title of all bonded agency officials responsible for the authorization of expenditures and the disbursement of funds, if any. Indicate the amount of each bond.

Name & Title

Bond Amount

\$ _____

\$ _____

Does a licensed CPA perform an annual audit for all funds handled by your agency? Yes No

Certification of Application

I certify that to the best of my knowledge the information provided in this application is true. I understand that if awarded a CDBG grant, my agency will follow federal regulations and be responsible for significant reporting requirements. I understand all CDBG funded activities will directly benefit City of Kannapolis residents. I understand project funding is contingent of receiving funds from HUD through the CDBG Program.

_____ (name of organization requesting CDBG funds) hereby proposes to provide the services or project in accordance with this application for Community Development Block Grant Funds. If this application is approved and this organization for receives CDBG funding from the City of Kannapolis, this organization agrees to adhere to all relevant Federal, State and local regulations and other assurances as required by the City. Furthermore, as the duly authorized representative of the organization, I certify that the organization is fully capable of fulfilling its obligation under this application as stated herein.

I further certify that this application and the information contained herein are true, correct and complete.

I also authorize the following person(s) to have signatory authority regarding this grant:

Completed by: _____ Title: _____

Signature: _____ Date: _____

If selected, your agency must be prepared to submit the following:

- 1) Copy of your current 501(c)(3) nonprofit status certification letter
- 2) List of Board of Directors
- 3) Organizational Chart
- 4) Current copy of agency's by-laws and articles of incorporation
- 5) Copy of current detailed budget
- 6) Most recent copy of the organization's independently audited financial statement *(which should include both a Schedule of Expenditures of Federal and State Awards, if rewards exceed \$500,000 in one fiscal year, and a Schedule of Findings and Questioned Costs. The audit should include a copy of the Corrective Action Plan, if the organization received a finding during the previous year's audit and a Summary Schedule of Prior Audit Findings, if applicable)*

Do not submit this information until requested. We anticipate contacting you to request this information in late May/June.



CABARRUS COUNTY

BOARD OF COMMISSIONERS WORK SESSION

**JANUARY 6, 2014
4:00 P.M.**

AGENDA CATEGORY:

Discussion Items for Action at January 21, 2014 Meeting

SUBJECT:

Library - Flowe Trust Donation and Related Budget Amendment

BRIEF SUMMARY:

In 2012, the Cabarrus County Public Library received a donation from the estate of Mary Lore Flowe for \$53,851. This budget amendment reallocates those funds so that they can be used to purchase acoustical treatments and chairs for the Concord Library Auditorium.

REQUESTED ACTION:

Motion to adopt budget amendment.

EXPECTED LENGTH OF PRESENTATION:

1 Minute

SUBMITTED BY:

Dana Eure, Library Director

BUDGET AMENDMENT REQUIRED:

Yes

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

BUDGET AMENDMENT:

ATTACHMENTS

[Budget Amendment](#)

Cabarrus County Budget Amendment Request

Date: 12/2/2013

Amount: \$53,851.00

Dept. Head: Dana Eure

Department: Library

Internal Transfer Within Department

Transfer Between Departments/Funds

Supplemental Request

Purpose:

The Library Department will be using \$53,851 from the Cannon Memorial Library Fund for the purchase of acoustical treatments and new chairs for the Concord Library Auditorium. This budget amendment reallocates funds within the Cannon Memorial Library Fund and records the receipt of the funds in the General Fund were the expenditures will be recorded.

Account Number	Account Name	Approved Budget	Inc Amount	Dec Amount	Revised Budget
00198240-9331	Minor Office Equip	\$4,068.65	\$53,851.00		\$57,919.65
00168240-6917	Cont fr Cannon Mem Lib	\$12,560.00	\$53,851.00		\$66,411.00
53468240-6701	Interest on Invest	\$153,475.00		\$165.00	\$153,310.00
53468240-6805	Cont & Private Donatio	\$816,848.71	\$6,908.00		\$823,756.71
53468240-6805-FLOWE	Cont & Priv Don-FLOWE	\$11,332.00		\$0.75	\$11,331.25
53498240-9704	Cont to General Fund	\$1,022,947.04	\$6,742.25		\$1,029,689.29
	Total				

Budget Officer

- Approved
- Denied

County Manager

- Approved
- Denied

Board of Commissioners

- Approved
- Denied

Signature

Signature

Signature

Date

Date

Date



CABARRUS COUNTY

BOARD OF COMMISSIONERS WORK SESSION

**JANUARY 6, 2014
4:00 P.M.**

AGENDA CATEGORY:

Discussion Items for Action at January 21, 2014 Meeting

SUBJECT:

Planning and Development - Participation in the Cabarrus/Iredell/Rowan HOME Consortium

BRIEF SUMMARY:

Cabarrus County has participated in the Cabarrus/Iredell/Rowan HOME Consortium for nearly 20 years. This program provides full housing rehabilitation for low to moderate income residents of Cabarrus County. Cabarrus County focuses on elderly and disabled persons and households for this service. Every three years, all of the consortium members must choose to commit to program participation for the next term in order for the consortium to continue. Some members actively participate while others only agree to be members of the consortium. Cabarrus County is required to notify the City of Concord by February 3, 2014 of our intent to remain in the consortium. The benefit to Cabarrus County has been non-competitive funding for housing. In the past, Cabarrus County has had to compete at the state level for funding and wait on funding that was released in three year cycles. The housing programs at the state level have been virtually eliminated at this time and the Cabarrus/Iredell/Rowan HOME Consortium may be Cabarrus County's only source of full housing rehabilitation funds.

REQUESTED ACTION:

Motion to remain in the Cabarrus/Iredell/Rowan HOME Consortium and notify the City of Concord of that intent.

EXPECTED LENGTH OF PRESENTATION:

10 Minutes

SUBMITTED BY:

Kelly Sifford, AICP
Planning & Development Director

BUDGET AMENDMENT REQUIRED:

No

COUNTY MANAGER'S RECOMMENDATIONS/COMMENTS:

ATTACHMENTS

[Memo from Concord](#)

MEMO

TO: Cabarrus/Iredell/Rowan HOME Consortium Members
FROM: Pepper Bego
DATE: 12/19/13
SUBJECT: Cabarrus/Iredell/Rowan HOME Consortium Contract Renewal

Cabarrus, Iredell and Rowan Counties and the cities/towns of Concord, Kannapolis, Salisbury, Mooresville and Statesville are members of the Cabarrus/Iredell/Rowan HOME Consortium. The Consortium receives funding from the US Department of Housing and Urban Development under the HOME Program to address the housing needs of low to moderate income families.

Local governments hold membership in the Consortium through a 3-year agreement. It is time to renew this agreement.

In accordance with HUD regulations, I am hereby notifying you of your right not to participate in the Consortium for the next three year period (2015-2018). If you choose to invoke this right and withdraw from the Consortium, you must notify me in writing by Feb 3, 2014.

If you do wish to participate, please forward a simple written statement on letterhead of your intent to participate in the Cabarrus/Iredell/Rowan HOME Consortium for the next three year period (2015-2018).

Please contact me if you have any questions.



CABARRUS COUNTY

BOARD OF COMMISSIONERS REGULAR MEETING

**JANUARY 21, 2014
6:30 P.M.**

CALL TO ORDER BY THE CHAIRMAN

PRESENTATION OF COLORS

INVOCATION

A. APPROVAL OR CORRECTION OF MINUTES

1. Approval or Correction of Meeting Minutes

B. APPROVAL OF THE AGENDA

C. RECOGNITIONS AND PRESENTATIONS

1. Planning and Development - Soil & Water Conservation District - 2014 Conservation Technical District of the Year Recognition
2. Recognition of Fair Staff for 2013 Fair Awards
3. Proclamation – Black History Month

D. INFORMAL PUBLIC COMMENTS *(Each speaker is limited to 3 minutes)*

E. OLD BUSINESS

1. Human Services - NC FAST Update

F. CONSENT AGENDA

(Items listed under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.)

1. Active Living and Parks - Matching Incentive Grant Request
2. Active Living and Parks - Transfer of Funds to Purchase Baseball Mounds for Tournament Play at County Parks
3. County Manager - Balance of RCCC Capital Reserve Funds - Budget Transfer \$45,217.86
4. County Manager - Filing Fees for 2014 Candidates for Cabarrus County Sheriff and County Commissioners
5. County Manager - Update to Interlocal Agreement for the Establishment of the Regional Radio Advisory Council
6. Finance - Public School Building Capital Fund North Carolina Education Lottery Applications - \$4,911,790
7. Human Services - DSS - 2014-2015 Community Development Block Grant Public Service Activities Request
8. Library - Flowe Trust Donation and Related Budget Amendment
9. Planning and Development - Participation in the Cabarrus/Iredell/Rowan HOME Consortium
10. Tax Administration - Refund and Release Report - December 2013

G. NEW BUSINESS

1. Cabarrus County Schools - Resolution - Staff Compensation
2. Cabarrus County Schools - Resolution for New Elementary School Funding Needs
3. Cabarrus County Schools - Resolution in Support of Bond Referendum

H. APPOINTMENTS TO BOARDS AND COMMITTEES

1. Appointments - Transportation Advisory Board

I. REPORTS

1. Cabarrus County Schools (CCS) – One-Time Funding Update
2. County Manager - Monthly Reports on Building Activity
3. EDC - December 2013 Monthly Summary Report
4. BOC - Receive Updates from Commission Members Who Serve as Liaisons to Municipalities or on Various Boards/Committees
5. Request for Applications for County Boards/Committees

J. GENERAL COMMENTS BY BOARD MEMBERS

K. WATER & SEWER DISTRICT OF CABARRUS COUNTY

L. CLOSED SESSION

M. RECESS TO JANUARY 24, 2014, 4:00 P.M., MULTIPURPOSE ROOM

IN ACCORDANCE WITH ADA REGULATIONS, ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE ADA COORDINATOR AT 704-920-2100 AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING.

Scheduled Meetings:

January 24	BOC Retreat	4:00 p.m.	Multipurpose Room
January 25	BOC Retreat	8:00 a.m.	Multipurpose Room
February 3	Work Session	4:00 p.m.	Multipurpose Room
February 17	Regular Meeting	6:30 p.m.	BOC Meeting Room
March 3	Work Session	4:00 p.m.	Multipurpose Room
March 17	Regular Meeting	6:30 p.m.	BOC Meeting Room

Mission: Through visionary leadership and good stewardship, we will administer state requirements, ensure public safety, determine county needs, and provide services that continually enhance quality of life.

Vision: Our vision for Cabarrus is a county where our children learn, our citizens participate, our dreams matter, our families and neighbors thrive, and our community prospers.

Channel 22 Broadcast Schedule

Cabarrus County Board of Commissioners' Meetings

The most recent Commissioners' meeting is broadcast at the following days and times. Agenda work sessions begin airing after the 1st Monday of the month and are broadcast for two weeks up until the regular meeting. Then the regular meeting begins airing live the 3rd Monday of each month and is broadcast up until the next agenda work session.

Sunday - Saturday	1:00 P.M.
Sunday - Tuesday	6:30 P.M.
Thursday & Friday	6:30 P.M.



**CABARRUS COUNTY BOARD OF COMMISSIONERS
CHANGES TO THE AGENDA
JANUARY 6, 2014**

SUPPLEMENTAL INFORMATION:

DISCUSSION ITEMS – NO ACTION

- 3.1 CAC – Cabarrus Arts Council – Presentation**
- **Video Presentation**

DISCUSSION ITEMS FOR ACTION AT JANUARY 21, 2014 MEETING

- 4.6 BOC – NCACC Legislative Goals**
- **Cabarrus County 2013-2014 Legislative Goals Pg. 98**
- 4.11 Human Services – DSS – 2014-2015 Community Development Block Grant Public Service Activities Request**
- **Video clip**

Cabarrus County 2013-2014 Legislative Goals

1. Request Federal and State legislatures to stop passing on unfunded mandated programs to local governments.
2. Schools - Return North Carolina Lottery revenues to the schools' operating and capital improvement budgets. Return to original allotment structure and funding levels.
3. Board of Elections –
 - a. Allow for the creation of larger voting districts.
 - b. Allow county to reduce amount of operational voting precincts.
 - c. Continue to permit Early and One Stop voting programs.
4. Require/permit state administrative offices to provide “sales tax” information when requested by counties/cities for their budgeting purposes.
5. Allow local public health departments/alliances to create and collect fees for restaurant inspections.
6. Oppose collective bargaining programs for local government employees.
7. Oppose shift of NCDOT (N.C. Department of Transportation) responsibilities to the counties.
8. Support the State’s Pilot Project to Benefit Local Farmers and Lower Income Households.
9. Maintain Medicaid funding at current levels.
10. Reinstate sales tax exemption for public schools.
11. Study the impact to local government finances of exempting nonprofits from the requirement of paying property taxes and review possible payment in lieu of taxes requirements.
12. Address current unfunded mandates (DSS, Schools, Jail, etc.) by providing additional funding, or additional funding sources.
13. Review the use of local government incentives in business recruitment, in particular, the practice of local governments bidding against each other for projects.
14. Change NC Rural Center's grant/loan award criteria to more closely match the USDA Rural Development aid requirements (specifically, remove the prohibition against aid to municipalities in Tier 3 counties).
15. Authorize local option revenue sources already given to any other jurisdiction.
16. Revise current tier structure for counties to become more equitable with respect to the recruitment of and expansion of jobs within North Carolina.
17. Protect Soil & Water Conservation grants and/or funding streams per the “2012 Policies, Positions & Action Items”
18. Request to maintain current model of the county’s provision for and funding of Medicaid Transportation.

These goals were unanimously adopted by the Cabarrus County Board of Commissioners on Monday, September 17, 2012.